



Republic of the Philippines  
Department of Agriculture

## SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101

TIN 000-784-336

Website: <http://www.sra.gov.ph>

Email Address: [srahead@sra.gov.ph](mailto:srahead@sra.gov.ph)

Tel No. (632) 8929-3633, (632) 3455-2135, (632) 3455-3376

# INVITATION TO BID FOR SUPPLY AND DELIVERY OF IT EQUIPMENT 2023-COB-13

1. The SUGAR REGULATORY ADMINISTRATION, through the Corporate Operating Budget 2023, intends to apply the sums of:

- **Four Million Twenty Thousand Pesos (₱4,020,000.00) for Lot A**
- **Two Million Three Hundred Seventy-Five Thousand Pesos (₱2,375,000.00) for Lot B**

The above-stated being the ABCs to payments under the contract for:

Lot	Contract Identification No.
<b>A. Forty-Seven (47) units Desktop Computer</b>	<b>2023-COB-13-A</b>
<b>B. Twenty-Five (25) units Laptop Computer</b>	<b>2023-COB-13-B</b>

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The SUGAR REGULATORY ADMINISTRATION now invites bids for the above Procurement Project. Delivery of the Goods is required by sixty (60) calendar days upon receipt of the Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project plus it must adhere to the description of an eligible bidder as contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

This is a form of Early Procurement considering the passage of the General Appropriations Act. The provisions of Appendix 31 2016 rev. IRR of RA 9184 shall be controlling as to the timing and validity of the Bids.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the SUGAR REGULATORY ADMINISTRATION and inspect the Bidding Documents at the address given below during 8:00 A.M. to 5:00 P.M.

5. A complete set of Bidding Documents may be acquired by interested Bidders on August 30, 2023 to September 19, 2023 from the given address and website(s) below upon payment of the



applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amounts indicated below. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.

Lot	Description	Fee (₱)
A	<b>Forty-Seven (47) units Desktop Computer</b>	₱4,000.00
B	<b>Twenty-Five (25) units Laptop Computer</b>	₱2,300.00

6. The SUGAR REGULATORY ADMINISTRATION will hold a Pre-Bid Conference on September 7, 2023; 9:30 A.M. at the Conference Room, SRA, Araneta St., Singang, Bacolod City. This shall be open to prospective bidders who shall have the option to attend either physically or through video conferencing via Zoom or Google Meets platforms. A Link will be given to those interested in bidding for the Procurement Project.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before September 19, 2023; 8:00 A.M. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on September 19, 2023; 9:30 A.M. at the given address below and will be made available via Zoom or Google Meet platform for those who choose to attend virtually. A Link will be given to those interested in bidding for the Procurement Project. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The SUGAR REGULATORY ADMINISTRATION reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
  
MARIA LUCIA C. SANCHEZ  
RBAC Secretariat Head  
Sugar Regulatory Administration  
Araneta St., Singang, Bacolod City, Negros Occidental 6100  
sra.rbac@sra.gov.ph  
Tel. (034) 460-8530  
[www.sra.gov.ph](http://www.sra.gov.ph)
12. You may visit the following websites for downloading of Bidding Documents:  
  
[www.sra.gov.ph](http://www.sra.gov.ph)  
[www.philgeps.gov.ph](http://www.philgeps.gov.ph)

August 18, 2023

  
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**ATTY. IGNACIO S. SANTILLANA**  
Chairperson  
Regional Bids and Awards Committee