

Republic of the Philippines
SUGAR REGULATORY ADMINISTRATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SUGAR REGULATORY ADMINISTRATION in the CSC website:

ANITA C. MORTEGA

HRMO III

Date:

August 14, 2020

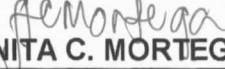
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Department Manager III	3	26	107,444.00	Master's degree or Certificate in Leadership & Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building Collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Internal Audit Department
2	Department Manager III	316	26	107,444.00	Master's degree or Certificate in Leadership & Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building Collaborative. Inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Regulation Department - Luzon and Mindanao

3	Supervising Sugar Production & Regulation Officer	319	22	65319	Bachelor's degree relevant to the job	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Civil Service Professional/Second Level Eligibility		Sugar Transaction Division, Regulation Department - Luzon and Mindanao
4	Senior Science Research Specialist	160	19	45269	Bachelor's degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Civil Service Professional/Second Level Eligibility		Operations Audit Section, Factory Services & Research Division, Office of the Deputy Administrator for Research Development and Extension
5	Senior Science Research Specialist	260	19	45269	Bachelor's degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Civil Service Professional/Second Level Eligibility		Soils Laboratory/Production Technology and Crop Management Section, Agricultural Research Division, Research Development and Extension Department - Visayas
6	Sugar Production Regulation Officer I	347	11	20754	Bachelor's degree relevant to the job	None required	None required	Civil Service Professional/Second Level Eligibility		Licensing & Monitoring Division, Regulation Department - Luzon and Mindanao

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 30, 2020**

1. Fully accomplished Personal Data Sheet (PDS) and Work Experience Sheet with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


ANITA C. MORTEGA
 HRMO III
 Sugar Center Bldg., North Ave., Diliman, Q.C.
nitzcacho1963@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.