



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Araneta Street, Singang, Bacolod City
Philippines 6100
TIN 0000-784-336

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
LABORATORY EQUIPMENT (COB)
ITB 2020-10

Date: June 30, 2020; 1:30 p.m.

Location: SRA Conference Room, Sugar Regulatory Administration, Bacolod City

In attendance:

From the Regional Bids and Awards Committee

Atty. Ignacio S. Santillana, Chairperson

Rosario Te, Regular Member

Dorothy Rodrigo, Regular Member

Michael Glenn Monte, Regular Member

Rimmon Armones, Alternate Regular Member

Janet Dilag/Janet Belleza/Rogelio Genzola, TWG Members

From the RBAC Secretariat

Maria Lucia Sanchez

Ceres June Pedrosa

From the End-users/Provisional Members

Helen Lobaton

Ma. Theresa Alejandrino

Virgie Celestial

Moi Relles

Prospective Bidders

ITS Science Phils., Inc. – Jade de la Banda

Levins International Corp. – Gerald Paez

Lifeline Diagnostics supplies, Inc. – Ian Lemuel Delenila

Via Zoom --

Yana Chemodities, Inc. – Janette Malazarte

Grimit Lab – Ernie Sabandal

MMJ Biosystems Phils., Inc. – Veronica Regondola

MMJ Biosystems Phils., Inc. – Arnel Buquel

BP Integrated Technologies, Inc. – Christine Pelaez

Phil. Instruments – Mharya Ambal

Elite Scientific – Richard Delantar

Promaintech consultancy – Vince Vasquez

Prince Valiant Int'l Corp. – Shariz Rose Garrino

Labtraders, Inc. – Nino Lorenzo

Prince Valiant Int'l Corp. – Lady Lyn dulos

Omnibus Bio-medical systems, Inc. – Kristian Karl

I. **Call to order:** at 1:30 p.m. by Atty. Ignacio Santillana, RBAC Chairperson and stating the Prebid Conference for the supply and delivery of Laboratory Equipment under Invitation to Bid No. 2020-10.

- A. Introduction of RBAC officers and members and declaration of quorum
- B. Acknowledgment of the presence of prospective bidders' representatives
- C. Reading of the Invitation to Bid details

II. Inquiries and Clarifications

- A. All present were provided with the Checklist of the Eligibility and Technical Documentary Requirements and the Technical Specifications which likewise were shared via Zoom.
- B. RBAC Chairperson Atty. Santillana opened the table for queries from the prospective bidders on the Technical Specifications. Clarifications were sought and recommendations were made, as follows:

- Quantity of Leaf Analyzer is 4 units and not 1 unit as stated under the Technical Specifications – for Supplemental Bid Bulletin issuance.
- Online submission is not acceptable; option to extend the submission and bid opening is acceptable.
- Submit written proposals and questions with regards to the specifications and send via email not later than Thursday.
- Queries on specifications per Lot

Lot A Autoclave

- o Dimensions to be stated as maximum; higher dimensions are not acceptable since the limiting factor is the space of the laboratory
- o Chart recorder and stainlesssteel wire basket are to be included, not as options, but as requirements
- o Chamber size – **50-liter cap**; dimensions - manufacturer's standard
- o Selective mode (Items A14 – A16) are critical

Lot B Bio-freezer

- o Dimensions – maximum
- o Inclusions – AVR or back-up system
- o 810 Liters – minimum
- o Weight – manufacturer's standard
- o Inner doors/inner shelves - should have the same number
- o Temperature range: -40 to -90

Lot C. Cabinet Solvent Acid

- o For storage of chemicals from 500 mL to 1 L
- o Storage option: Preferred is Item C.7

Lot D. Drying Oven

- o Capacity: minimum of 396L
- o Dimensions: manufacturer's standards
- o Temperature range for issuance via SBB

Lot E. Fumehood/Fume Extractor

- o Amend to Fume Extractor only
- o Provide measurements for the ducting distance
- o Provide switch per cup; one motor per cup

Lot F. Incubator Shaker

- Shaking orbit – 10 mm is preferred because samples are sensitive
- Variable speed – minimum of 30 to a maximum of 500 rpm
- For Item F.15 Glass instead of PETG is acceptable.
- For Item F.17 may offer overheat protection but not self-resetting, instead automatically turns off

Lot G. Laminar Flow Hood

- Size: 6 ft
- Inclusion: AVR
- Chamber material: equivalent to Smartcoat is acceptable
- For Item G.12 Indicated model number is to be omitted.

Lot H. Leaf Analyzer

- For SBB issuance on changes in specifications

Lot I. Leaf Grinder

- Tailor-fitted to one brand
- For SBB issuance on changes in specifications

Lot J. PCR Detection system

- Laptop maybe any brand as long as it is compatible with the equipment.
- Specific to one brand
- For SBB issuance on changes in specifications

Lot K. Thermal Cycler

- Specific to one brand
- For SBB issuance on changes in specifications

Lot L. Water Purification System

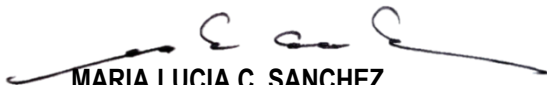
- Dimensions: manufacturer's standards
- Tank: Is it 15 L or 30L? No tank – direct filtration from tap

- Warranty – offer from BP Integrated 2 years on parts and service

C. Eligibility Documents under Class A and the Technical Documents were enumerated and clarifications were made, as follows:

- SLCC – the total amount should be equivalent only for those being offered
- PhilGEPS Certificate if documents as stated under Annex "A" are expired, the current and valid document should be attached.
- Bid Security – Bid-securing declaration should be properly notarized/compliant with notarial practice rule; competent evidence of identity is government-issued i.d. and not cedula
- Conformity with tech specs – attached brochure for the brand and model being offered
- Delivery schedule – 60 days without extension because of cash-based budgeting; if the item cannot be supplied within the delivery schedule, refrain from offering; final decision is for SBB issuance
- Special Power of Attorney – not needed if there is no representative during bid opening
- Extension of bid opening to give time to submit documents – a minimum of 3 weeks
- Bid document fees – can be paid at the Q.C. office or thru bank, please include bank details

Prepared by:



MARIA LUCIA C. SANCHEZ
RBAC Secretariat Head

Noted:



ATTY. IGNACIO S. SANTILLANA
RBAC Chairperson