



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Araneta Street, Singcang, Bacolod City
Philippines 6100
TIN 0000-784-336

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
VEHICLES - (SIDA)

Date: June 19, 2020; 9:30 a.m.

Location: SRA Conference Room, Sugar Regulatory Administration, Bacolod City

In attendance:

From the Regional Bids and Awards Committee

Atty. Ignacio S. Santillana, Chairperson
Wilfredo Monates, Vice Chairperson
Ma. Lourdes Dormido, Regular Member
Rosario Te, Regular Member
Dorothy Rodrigo, Regular Member
Michael Glenn Monte, Alternate Regular Member
Roberto Velasco, TWG Member
Wilson Lamig, TWG Member

From the RBAC Secretariat

Maria Lucia Sanchez
Ceres June Pedrosa

From the End-users/Provisional Members

Helen Lobaton

Prospective Bidders

Agricom Visayas– Jave O. Agus
The Legacy Trucks – Neil Mabaquiao
ACETC – Aljoy Alvarez
Abomar- Lewill John Tagapan
BMD Motors- ISUZU Bulacan – William C. Chua Wee via Zoom
Toyota Otis Inc. – Enervon Bargo; Christopher Delica via Zoom
Nissan Commonwealth – Shoti Laoagan via Zoom

- I. Call to order:** at 9:45 a.m. by Atty. Ignacio Santillana, RBAC Chairperson and stating the Prebid Conference for the supply and delivery of Motor Vehicles under Invitation to Bid No. 2020-09.

- A. Introduction of RBAC officers and members in quorum
- B. Acknowledgment of the presence of prospective bidders' representatives

II. Inquiries and Clarifications

- A. All present were provided with the Checklist of the Eligibility and Technical Documentary Requirements and the Technical Specifications.
- B. RBAC Chairperson Atty. Santillana enumerated the list of Eligibility and Technical Documentary requirements and the Technical Specifications.

C. Emphasis were given on the following:

- Strict compliance with the notarial law requirement for the notarization of documents on the use of government issued I.D.s and the non-acceptance of the Community Tax Certificate or "cedula"
- Indication of the brand/model of unit to be offered
- Bid documents to be submitted in four (4) copies
- Queries to be put in writing and must be submitted within 3 calendar days

D. Clarifications and Recommendations on Prospective Bidders' Queries

- Grey color for Pick-up Trucks is acceptable
- Recommendation to put in writing the request of ACETC to amend the specification of the Disc Plow from 3 Discs to a minimum of 3 discs for them to be able to offer 4 discs

Conference adjourned at 10:30 a.m.

Prepared by:


MARIA LUCIA C. SANCHEZ
RBAC Secretariat Head

Noted:


ATTY. IGNACIO S. SANTILLANA
RBAC Chairperson