



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Araneta Street, Singang, Bacolod City
Philippines 6100
TIN 0000-784-336

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
JANITORIAL SERVICES FOR A PERIOD OF THREE YEARS

Date: February 18, 2020; 9:30 a.m.

Location: SRA Conference Room, Bacolod City

In attendance:

From the Regional Bids and Awards Committee

Dorothy Rodrigo, Regular Member

Ma. Lourdes Dormido, Regular Member

Rosario Te, Regular Member

Lucille Mae Sy, TWG Member

From the RBAC Secretariat

Maria Lucia Sanchez

Ceres June Pedrosa

Prospective Bidders

11/11 Industrial and Construction Supplies and Services– Leo Alfred A. Ruiz; Izzy A. Villaruz

RKJ General Services and Sales, Inc. – Ernesto Ledesma; Gregel Katricia Duatin

I. Call to order: at 9:30 a.m. by Dorothy B. Rodrigo, RBAC Regular Member

II. Inquiries and Clarifications

All prospective bidders present were provided with the Checklist of the Eligibility and Technical Documentary Requirements and the Technical Specifications.

- RBAC Regular Member Dorothy Rodrigo read the List of Eligibility and Technical Documentary requirements and gave emphasis on the strict compliance with the notarial law requirement for the notarization of documents and the use of government-issued I.D.s
- Clarifications were made on the Technical Specifications
 - The requirement for the submission of DOLE Certificate of Registration per Department Order 18-A and 18-02 is amended to DOLE Certification of Registration per Department Order 174 Series of 2017.
 - SEC Registration and Audited Financial Statements may be submitted as Proofs of stability.
 - RBAC will need to confirm with Philhealth Bacolod on the issuance of the Certificate of Good Standing without “dry seal.”
 - Only Regional Certificates of no pending case from DOLE and NLRC are required.
 - The 2019 AFS is yet for filing this April 2020, therefore, the requirement of the Audited Financial Statement submission is amended to years 2017 – 2018.
 - In the computation of the Total Contract Price under the Cost Distribution per Month, the Amount Directly to Personnel and the Amount Due to the Government should be fixed. Only the Administrative Cost can be adjusted.
 - Amendment of the date of the Prebid Conference stated as February 17, 2020 in the PhilGEPS posting instead of February 18, 2020
 - Evaluation forms will be provided by SRA.

Conference adjourned at 10:20 a.m. with a closing announcement that a supplemental/bid bulletin on the amendments will be posted at the PhilGEPs/SRA websites.

Prepared by:



MARIA LUCIA C. SANCHEZ
RBAC Secretariat

Noted:



ATTY. IGNACIO S. SANTILLANA
RBAC Chairperson