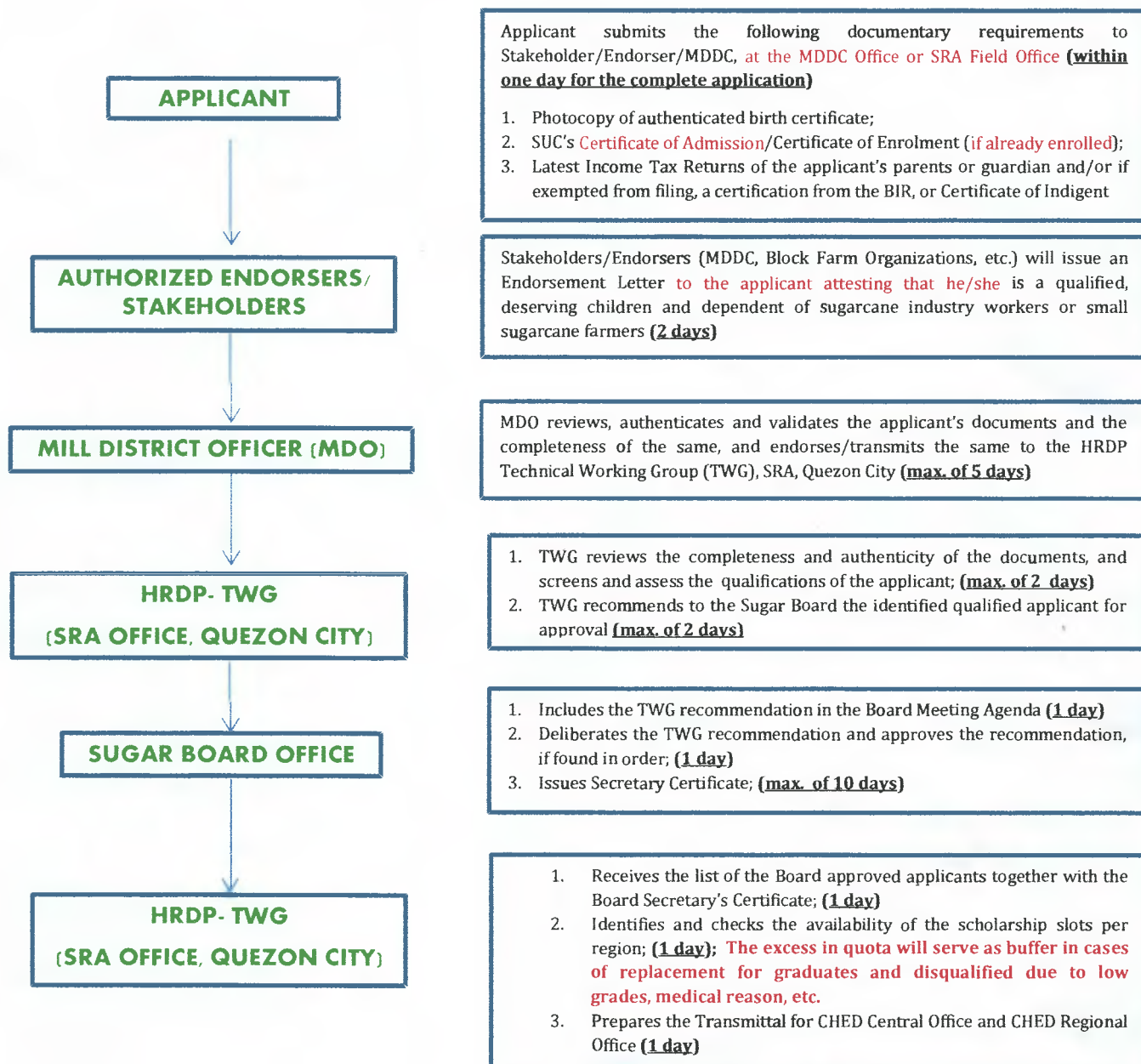


SIDA-CHED SCHOLARSHIP PROGRAM PROCESS FLOW

I. APPLICATION AND ENDORSEMENT to CHED (maximum 27 working days)
In Accordance with CHED Memorandum circular No. 30, Series of 2016

PROCESSORS

ACTIVITIES/PROCESSES



H

SIDA-CHED SCHOLARSHIP PROGRAM PROCESS FLOW

II. CHED REGIONAL OFFICE / CHED CENTRAL OFFICE

PROCESSORS

ACTIVITIES/PROCESSES

**CHED – REGIONAL OFFICE/
CHED – CENTRAL OFFICE**



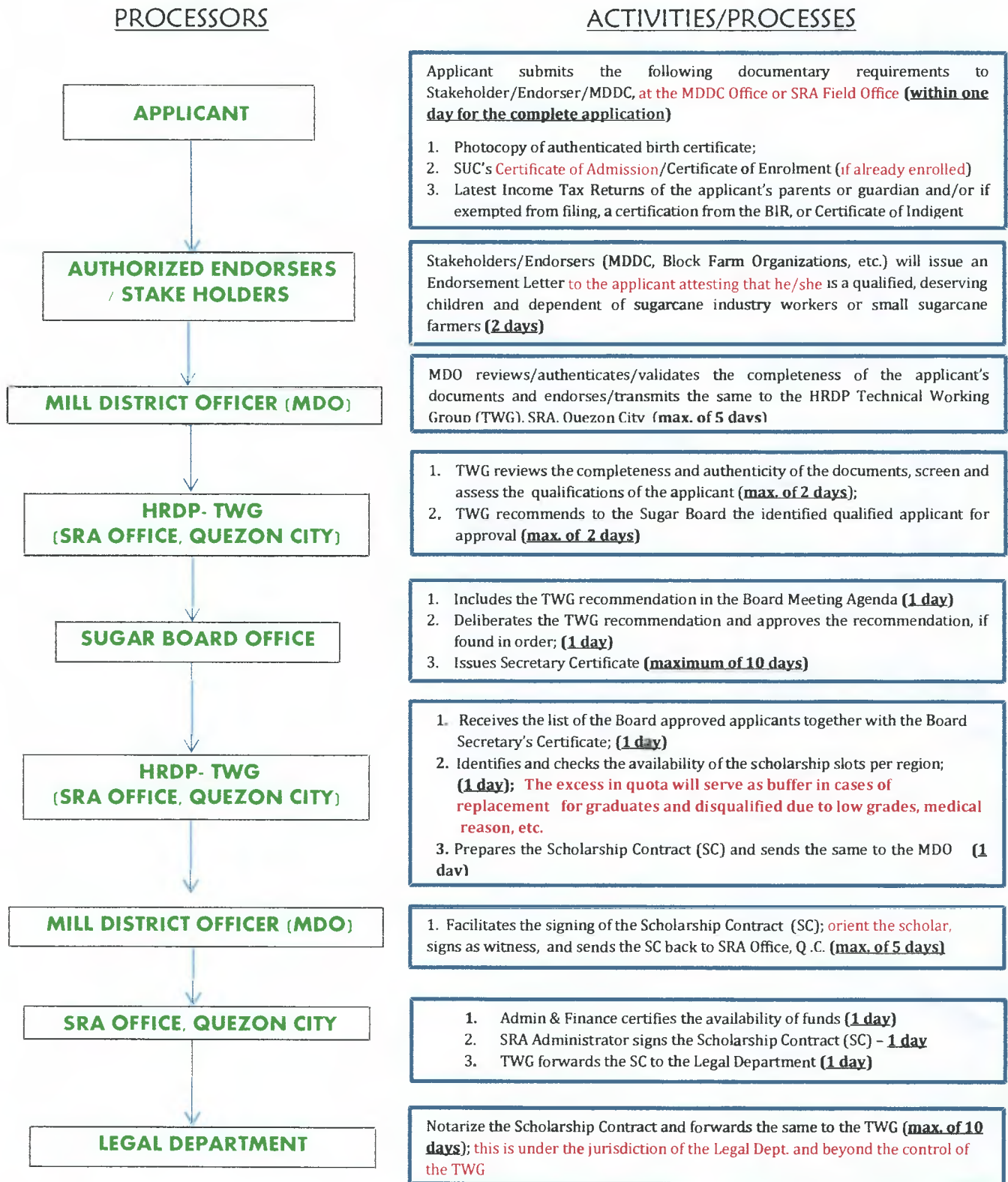
**SRA/ PHILIPPINE
SUGARCANE INDUSTRY/
PHILIPPINE AGRICULTURE
SECTOR**

1. **Receives the list of the Board approved applicants together with the complete and authentic documents/requirements;**
2. **Validates and evaluates the completeness and authenticities of the attached documents/requirements;**
3. **Identifies and checks the availability of the scholarship slots per region;**
4. **Issues the Notice Scholarship Award and furnish SRA with the Master list of approved SIDA Scholars**
5. **Notifies the scholar to sign the Scholarship Contract;**
6. **Releases the monthly stipend and other financial benefits;**
7. **Monitors the progress of the status of the scholars, and their academic performance;**
8. **Coordinates with the different SUCs; and**
9. **Regularly submits monitoring and status report of all scholars to SRA, HRDP- TWG.**

1. **Monitors the graduates of the SIDA – Scholarship Program for the return service requirement of the program through:**
 - a. **Monitoring activities with CHED/CHEDRO/SUCs**
 - b. **At the end of every Academic Year, the MDOs and CHED Central Office provides the HRDP-TWG with the list of graduates**
 - c. **SRA issues letter to the graduates informing them of the return of service requirement and the documents to be submitted (TOR, diploma, thesis manuscript, PRC license if board passer, and resume)**
 - d. **As compliance, the graduates submit the requirements to the HRDP-TWG, SRA Quezon City Office**
2. **TWG forwards all the documents to HRU**
3. **In cases of manpower requirement, the HRU selects from the pool of applicants, screens and evaluates the credentials**
4. **SRA prioritizes the hiring of SIDA graduates**

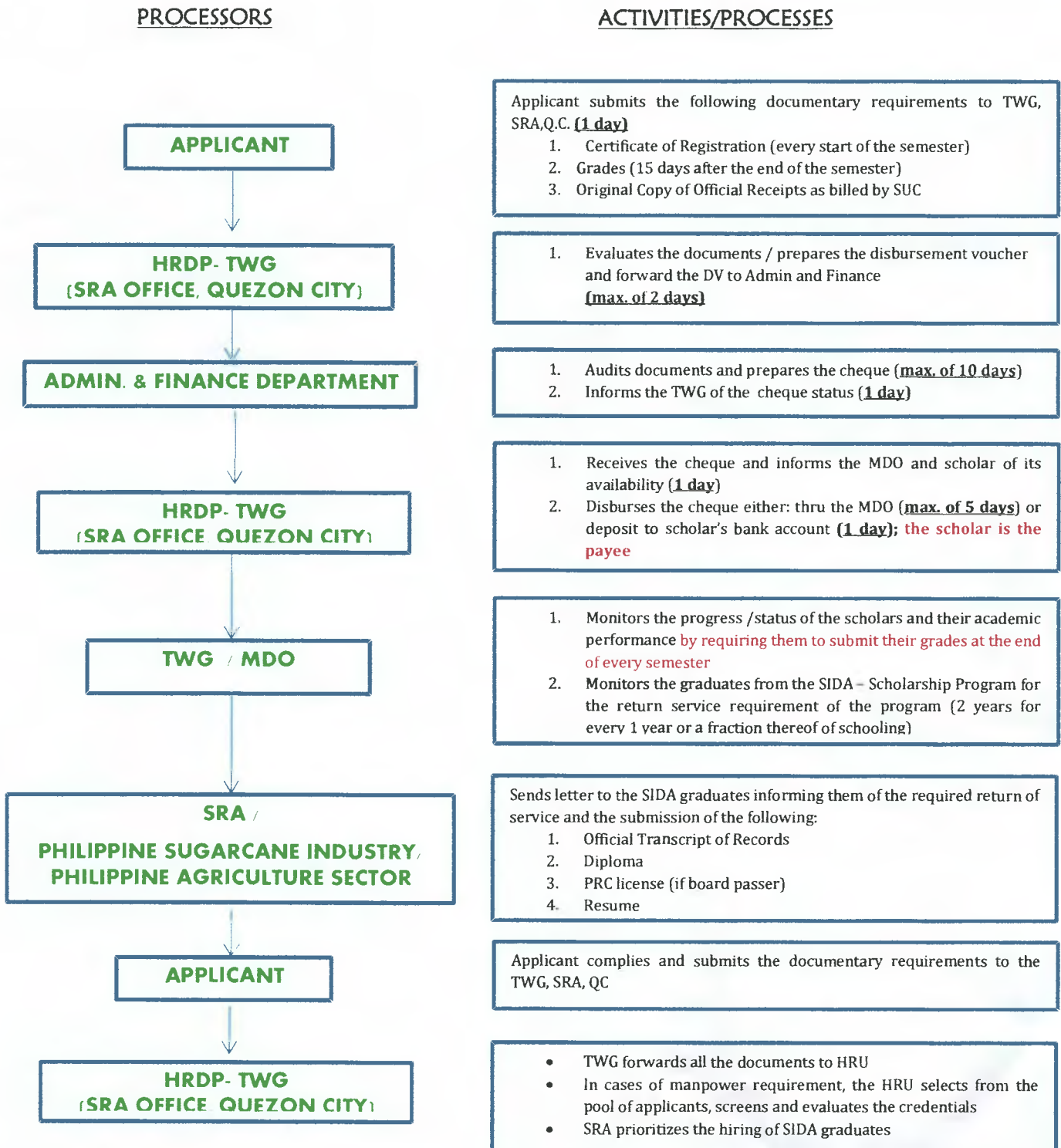
SIDA-SRA SCHOLARSHIP PROGRAM PROCESS FLOW

I. APPLICATION AND APPROVAL (maximum 46 working days)
In Accordance with SRA Memorandum circular No. 8-A, Series of 2016



SIDA-SRA SCHOLARSHIP PROGRAM PROCESS FLOW

II. IMPLEMENTATION (15-20 working days)



**SIDA-SRA SCHOLARSHIP PROGRAM
PROCESS FLOW**

III. THESIS IMPLEMENTATION (15-21 working days)

