



MEMO-REG-STD-2017-June-004

Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336



CIRCULAR LETTER NO. 24
Series of 2019-2020

**SUBJECT: PRINTING OF CROP YEAR 2019-2020
SUGAR QUEDAN FORMS**

Sugar quedans, of the single sheet stub-quedan-permit format, both for raw and refined for Crop Year (CY) 2019-2020, are being prepared for printing. Mill companies and sugar refineries intending to revise their forms are hereby requested to submit their revised formats together with the duly accomplished Questionnaire hereto attached, to **SUGAR TRANSACTION DIVISION, Regulation Department**, Sugar Regulatory Administration, Sugar Center Building, North Avenue, Diliman, Quezon City, on or before:

1. JULY 22, 2019

For mills and refineries that will start their milling/refining operations between the period September and November, 2019; and

2. AUGUST 05, 2019

For mills and refineries that will start on December, 2019

After the aforesaid dates, this Office will order the printing of quedan-permit forms on the basis of each mill and refinery formats of CY 2018-2019, if no revisions were received.

ENGR. HERMENEGILDO R. SERAFICA
Administrator

SRA Survey Form No. 1

QUESTIONNAIRE

1. Do you want to revise your quedan-permit format for CY 2019-2020?
() Yes () No
If Yes, please comply as per attached Circular Letter.

2. When is the start of your milling operation for CY 2019-2020? Please indicate the month and day or week and year, e.g. September 01, 2019 or September, 4th week 2019. _____

3. What are the last serial numbers of the quedan-permits you issued during CY 2018-2019 for each of the following class of quedans:
"A" Export Quedan _____
"B" Domestic Quedan _____
Refined Sugar Quedan _____

4. In order to come up with an accurate estimate and efficient use of quedan-permit forms for CY 2019-2020, official requisition/repeat order for printing of forms shall be based on the average 5-year of actual use, unless otherwise, justified by each mill/refinery concerned. This will serve as your official requisition/repeat order for quedan-permit forms. **Please check whether in pads or continuous form.**

A. **For raw mill company:**
Quantity
"A" Quedan-Permits _____ () Pads Form
"B" Quedan-Permits _____ () Continuous Form

B. **For Refinery:**
Refined Quedan-Permits _____ () Pads Form
_____ () Continuous Form

Prepared by:

Mill/Refinery Company

Signature of the Resident Manager
over printed name

Date Prepared