



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Araneta Street, Singang, Bacolod City
Philippines 6100
TIN 000-784-336

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
LABORATORY EQUIPMENT(COB)

Date: March 27, 2019; 9:00 a.m.

Location: SRA Conference Room, Bacolod City

In attendance:

From the Regional Bids and Awards Committee

Atty. Ignacio Santillana, Chairperson

Wilfred Monares, Vice Chairperson

Ma. Lourdes Dormido, Regular Member

Rosario Motus, Regular Member

Lourdes Almodiente, Alternate Member

Janet Dilag, TWG

From the RBAC Secretariat

Maria Lucia Sanchez

Ceres June Pedrosa

From the Requisitioner

Arlene Matti

Dynah Fatima Discaya

Prospective Bidders

Rex Yanong- Rainphil, Inc.

Dane Mathew S. Resurreccion- Rainphil, Inc.

Kieth Estellero-Prince Valiant

Lindo Dela Cruz-Labtraders Inc.

Veronica Regondola-MMJ Biosystems Phils

Rofa G. Dasillo-Guillbern Corp

Aileen Catadman- Guillbern Corp

Erycka Saldevar-Grimit Laboratory

Erwin Espino-Mettler-Toledo

Mark Vencent Decena-Drake Marketing and Equipment

Raymond Marimat- Integrated Scientific and Industrial Supply

Gershon Durem-Krypton International Resources

Erwin Usi – Instrumix Supplier Inc.

I. Call to order: at 9:00 a.m. by RBAC Vice Chairpeson Wilfredo Monares

II. Inquiries and Clarifications

All prospective bidders present were provided with the Checklist of the Eligibility and Technical Documentary Requirements and the Technical Specifications.

A. Clarifications from the end-users including recommendations from prospective bidders concerning some items in the Technical Specification requirements were, as follows:

1. Acid Cabinet
 - Shelves – “adjustable” means can be moved and make partitions
 - Volume – 5 liters
 - Locking door – double
 - Transparent – clear or visible from the outside
2. Analytical Balance
 - Capacity – 120 g
 - “Zero tracking” also equivalent to “tare”
3. Auto-Saccharimeter
 - Tungsten-Halogen Lamp – must be compatible
 - 880-882 wavelength – for samples not using lead subacetate
 - 587-589 wavelength – for samples using lead subacetate
4. Dispensing Machine
 - Flow rate- maximum of 2.5 li/min to 3 li/min is acceptable
5. Fumehood
 - With stand; not tabletop
 - Height: 5 feet
6. Microbalance
 - Set of weights – Class E2
7. Moisture Analyzer
 - Heating source: metal rod or halogen lamp or infrared lamp
 - Weighing balance capacity: within the range of 0-60 g
8. Mupid with accessories
 - Mupid is a brand name; Change to Gel Electrophoresis Equipment
9. Separate lots and budgets for the 2 units pH Meters
 - Benchtop pH Meter – Php250,000.00
 - Ph/ISE Meter – Php400,000.00
10. pH/ISE Meter
 - Calibration point: up to 5 is acceptable
 - Manufacturer Warranty: Change to “Extended warranty on parts and services”
11. Soil Mixer
 - Reduce to 4 pcs chrome-plated dispersion cups
12. Separate lots and budgets for 2 units Toploading Balances
 - Toploading Balance – Php50,000.00
 - Toploading Balance/Precision – Php119,080.00
13. Set of weights
 - Class F2
14. Toploading Balance/Precision
 - Resolution-0.1 g

B. RBAC Chairperson Atty. Ignacio S. Santillana gave emphasis on the following requirements:

- Documents should be current.
- For corporations, a Secretary’s Certificate should be issued authorizing the signatory (of documents) and the representative.
- For single proprietorships, a Special Power of Attorney should be issued by the owner to authorize the representative.

- Notarized documents should be compliant with notarial law; Community Tax Certificates are not acceptable as “competent evidence of identity.” Only government-issued I.D.s/passport are acceptable.
- Dates in notarized documents should be in order. Date of notarization should not precede the date of authorization.
- Only the PhilGEPS Certificate of Registration is required to be submitted in lieu of the Mayor’s/Business Permit, Tax Clearance, Audited Financial Statements/Income Tax Return and SEC Registration but if any of the documents are already invalid, as stated therein, the latest issued document is then required to be submitted.
- The SLCC requirement will be on a per lot basis

Conference adjourned at 10:50 a.m. with a closing announcement that a supplemental/bid bulletin on the amendments will be posted at the PhilGEPS/SRA websites.

Prepared by:



MARIA LUCIA C. SANCHEZ
RBAC Secretariat Head

Noted:



Atty. IGNACIO S. SANTILLANA
RBAC Chairperson