



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Araneta Street, Singang, Bacolod City
Philippines 6100
TIN 0000-784-336

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
INFRA PROJECTS
ITB 2018-011-023

Date: November 19, 2018; 2:00 p.m.
Location: Conference Room, SRA, Bacolod

In attendance:

From the Regional Bids and Awards Committee
Wilfredo Monares, Vice Chairman
Rosario Te, Regular Member
Rosario Motus, Regular Member
Ma. Lourdes Almodiente, Provisional Member
Normel Fajarito, TWG

From the RBAC Secretariat
Maria Lucia Sanchez
Ceres Pedrosa

Prospective Bidders
Sans Construction and Supply- Nick Mijares
JFJ Construction and Supply – John Cawit

I. **Call to order:** at 2:30 p.m. presided by RBAC Vice Chairman Wilfredo Monares

II. Inquiries and Clarifications

All prospective bidders present were provided with a complete checklist of the Eligibility and Technical Documentary Requirements and the Technical Specifications.

A. RBAC Vice Chairman Wilfredo Monares gave emphasis on the following requirements:

- Documents should be current.
- Notarized documents should be compliant with notarial law; Community Tax Certificates are not acceptable as “competent evidence of identity.”
- Dates in notarized documents should be in order.

One of the prospective bidders requested for the conduct of site inspection as early as possible since it was included in the list of eligibility requirements and an SOP for repair and renovation projects. All agreed to set the date on Wednesday, 9:00 a.m. for the site visit with the assistance of the project’s TWG Member and Requisitioner.


III. Declaration of adjournment by the RBAC Vice Chairman

Since there were no other queries/concerns raised, the meeting was adjourned at 2:47 p.m.

Prepared by:


MARIA LUCIA C. SANCHEZ
RBAC Secretariat Head

Noted:


WILFREDO R. MONARES
RBAC Vice Chairman