



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Araneta Street, Singang, Bacolod City
Philippines 6100
TIN 0000-784-336

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
Security Services

Date: July 30, 2018 9:00 a.m.

Location: SRA Conference Room, Bacolod City

In attendance:

From the Regional Bids and Awards Committee

Atty. Ignacio Santillana, Chairman

Wilfredo Monares, Vice Chairman

Rosario Te, Regular Member

Ma. Lourdes Dormido, Regular Member

Arlene Matti, Regular Member

Ma. Lourdes Almodiente, Provisional Member

Rosario Motus, Provisional Member

Lucille Mae Sy, TWG

From the RBAC Secretariat

Maria Lucia Sanchez

Lisette Dayo

From the Requisitioner

Dorothy Rodrigo

Prospective Bidders

Roman Soldevilla – Dyna Arms Sec. Inc.

Jose Gerry Gorrileta Sr. – Dyna Arms Sec. Inc.

Ruth Aragon – Lifeguard Security Agency Corp.

Mark Dandgerminel – Lifeguard Security Agency Corp.

I. Call to order: at 9:00 a.m. presided by RBAC Chairman Atty. Ignacio Santillana.

II. Inquiries and Clarifications

All prospective bidders present were provided with a complete checklist of the Eligibility and Technical Documentary Requirements and the Technical Specifications.

A. RBAC Chairman Atty. Santillana gave emphasis on the following requirements:

- Documents should be current.
- Secretary's Certificate/Board Resolution for authorized signatory for Corporations and Special Power of Attorney for representative during the bid opening, if signatory is not present. ; Bid representative should also be authorized.
- Notarized documents should be compliant with notarial law; Community Tax Certificates are not acceptable as "competent evidence of identity."
- Dates in notarized documents should be in order.
- PhilGEPS registration must be presented.
- Photocopied documents submitted will still be subject to post qualification.

B. Clarification in the Checklist of Eligibility/Technical/Financial Documents given to prospective bidders:

1. FIMS should be signed by the Chief Police Inspector of the Firearms and Explosives Office.
2. Basis in the preparation of the cost breakdown is Wage Order No. 23 since the Approved Budget for the Contract was likewise based on the same Wage Order and PADPAO cost distribution for the latest Wage Order (No. 24) is not yet issued.

3. For agencies with head offices located in Manila or other cities, documents notarized in Bacolod are acceptable.
4. Official Receipt/Application for the processing of PhilGEPS Registration in lieu of the Certificate is not acceptable.
5. SSS Clearance submitted must be from latest prior quarter.
6. Psychological and Neuro-psychiatric examinations must be from an accredited testing center.
7. Security Plan must be submitted with actual inspection of sites.

Conference adjourned at 10:00 a.m. with a closing announcement that a supplemental/bid bulletin on the clarifications/changes will be posted at the PhilGEPs/SRA websites.

Prepared by:



MA. LUCIA C. SANCHEZ
RBAC Secretariat

Noted:



Atty. IGNACIO S. SANTILLANA
RBAC Chairman