



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Araneta Street, Singcang, Bacolod City
Philippines 6100
TIN 0000-784-336

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
LABORATORY EQUIPMENT(COB)

Date: August 1, 2018; 9:00 a.m.

Location: SRA Conference Room, Bacolod City

In attendance:

From the Regional Bids and Awards Committee

Atty. Ignacio S. Santillana, Chairman

Ma. Lourdes Dormido, Regular Member

Rosario Te, Regular Member

Arlene Matti, Regular Member

Lourdes Almodiente, Provisional Member

Janet Dilag, TWG

From the RBAC Secretariat

Maria Lucia Sanchez

Lisette Dayo

From the Requisitioner

Glenda Buendia

Nelsie Grace Gela

John Moises Relles

Prospective Bidders

Darryl Ferrer – Lifeline Diagnostics Supplies, Inc.

Gerard Paez – Levins International Corporation

Veronica Regondola – MMJ Biosystems Phils, Inc.

Aileen Catadman – Guill-Bern Corporation

Von Chavez & Erwin Usi – Instrumix Supplier Inc.

Raymond Marimat & Jeffrey Tagama – Integrated Scientific and Industrial Supply

Randy Llavore – Medcare Supplies

I. Call to order: at 9:00 a.m. presided by RBAC Chairman Atty. Ignacio S. Santillana

II. Inquiries and Clarifications

All prospective bidders present were provided with a complete checklist of the Eligibility and Technical Documentary Requirements and the Technical Specifications.

A. RBAC Chairman Atty. Ignacio S. Santillana gave emphasis of the following requirements:

- Documents should be current.
- Secretary's Certificate for signatory of documents and a Special Power of Attorney for the representative
- Notarized documents should be compliant with notarial law; Community Tax Certificates are not acceptable as "competent evidence of identity."
- Dates in notarized documents should be in order.

B. Recommendations from prospective bidders concerning some items in the Technical Specification requirements were, as follows:

1. XRF Spectrometer

a. Additional requirements:

- Sample preparation – grinding mill/automatic press
- Supplied with 100 sample cups; films/rings/binder good for 3,000 samples
- Supplier should facilitate radiation safety training of analysts
- To include UPS

- b. Training should be conducted by a Certified Trainor of the Manufacturer; turn-over should be complete with method development
- c. Either Spinner or Collimator is acceptable
- d. Tube settings: Software controlled: min. 50kV, max 2 mA, min. 10 W
- e. Elemental range: F-Am or Na-Ur
- f. Equivalent input count rate of >1500kcps is acceptable but should meet the 50% dead time
- g. Equivalent specifications for dimensions and weight may be offered.

2. UV-Vis Spectrophotometer

- a. To include Sipper Assembly
- b. UPS instead of AVR

C. Clarification in the Checklist of Eligibility/Technical/Financial Documents given to prospective bidders:

- 1. Eligibility Documents: To include Tax Clearance and Audited Financial Statements
- 2. SLCC – Any laboratory equipment

Conference adjourned at 10:50 a.m. with a closing announcement that a supplemental/bid bulletin on the clarifications/changes will be posted at the PhilGEPs/SRA websites.

Prepared by:



MA. LUCIA C. SANCHEZ
RBAC Secretariat

Noted:



Atty. IGNACIO S. SANTILLANA
RBAC Chairman