



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336



MEMO-REG-OTM-2018-JAN-017

January 16, 2018

MEMORANDUM CIRCULAR NO. 1
Series of 2018

TO : ALL CONCERNED CBW FOOD PROCESSORS/MANUFACTURERS
OF SUGAR-BASED PRODUCTS FOR EXPORT

FROM : ENGR. HERMENEGILDO R. SERAFICA
Administrator

SUBJECT : SUBMISSION OF CERTIFICATE OF LANDING OF
THE EXPORTED SUGAR-BASED PRODUCTS

Pursuant to Sugar Order No. 6, Series of 2011-2012 Re : Manual of Consolidated Rules and Procedures of CBW Food Processors/Manufacturers of Sugar-Based Products for Export, all CBW Food Processors/Manufactures of Sugar-Based products are hereby required to submit to the Sugar Regulatory Administration (SRA) a **Certificate of Landing of the Exported Sugar-Based Products**, as an additional requirement, in order to ensure that the exported sugar-based products have reached their designated consignee and country of destination, attached thereto are the following requirements:

- 1.1 Covering letter
- 1.2 Export Declaration
- 1.3 Bill of Lading (B/L)
- 1.4 Commercial Invoice
- 1.5 Packing List

For strict compliance of all concerned.

OFFICE OF THE MANAGER	
PLANNING & POLICY DEPARTMENT (PPD)	
Received by :	<i>[Signature]</i>
Date	1/18/18
Time	2:25 pm