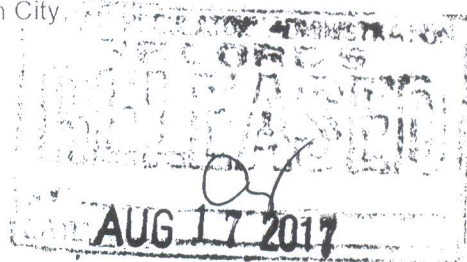




Republic of the Philippines  
Department of Agriculture  
SUGAR REGULATORY ADMINISTRATION  
Sugar Center Bldg., North Ave., Diliman, Quezon City,  
Philippines 1101  
TIN 000-784-336



MEMO-REG-STD-2017-Aug-006

17 August 2017


## MEMORANDUM CIRCULAR

**TO : Sugar Traders and Exporters**

**SUBJECT : Submission of list of quedan-permits  
for Quedan Tracking System**

In connection with the Sugar Transaction Division, Regulation Department (Luzon & Mindanao) – Quedan Tracking System, you are hereby required to send the soft copy of the list of quedan-permits in batches of 50 pieces with page total (by mill company, class of sugar, quedan number, quantity in LKg-bags, week ending, and crop year) upon filing your application/s for verification, swapping, reclassification, shipment and other transactions thru our email-address [sra.std@yahoo.com](mailto:sra.std@yahoo.com). or submit thru the external storage device.

Please be guided accordingly.

  
**LUIS M. MARAJIAS**  
Manager III – Internal Audit Dept.