



SUGAR REGULATORY ADMINISTRATION  
North Avenue, Diliman, Quezon City  
P.O. Box 70, U.P. Diliman, Quezon City  
TIN 000-784-336-000

November 27, 2006

**SPECIAL ORDER NO.** 110  
Series of 2006

**Subject:** Reconstituting the Composition of the Committee  
Members for the SRA Mutual Assistance Program

In order to review the existing guidelines of the SRA Mutual Assistance Program (MAP), the composition of the Committee under Special Order No. 36, series of 2004 for MAP is reconstituted as follows, viz:

**LUIS M. MARAJAS**

**PRISCILA V. MADRID**

**DOLORES R. DELA CRUZ**

**ROSARIO F. MOTUS**


**JEAN NANETTE C. SUMAGAYSAY**

Accordingly, the Committee shall elect among the members a Chairman, who is authorized to enlist the services of any official or employee as may be necessary in the performance of its functions.

Further, the former Members of the Committee are directed to turn over all records of MAP to the new appointed members.

This order shall take effect December 1, 2006.

All other issuances inconsistent with or contrary to this Special Order are revoked, amended or modified accordingly.

  
**JAMES C. LEDESMA**  
Administrator

Tel. 920-2416; 920-4367; 926-1933  
Fax: 920-4325

## REVISED SRA MUTUAL ASSISTANCE PROGRAM

### I. RATIONALE

The **SRA Mutual Assistance Program** is based on the basic assumption that the employees of SRA belongs to one official family and as a tradition among Filipinos, there exist a strong mutuality of filial interest among them. Thus, the fundamental philosophy behind the Mutual Assistance Program is sharing with one another the burden of misfortune, most particularly when death occurs in a family. Death in a family leaves deep emotional wounds that caused sorrow to member/relatives and should somehow be assuaged by the concern and helping hands of others. It is this spiritual bond of brotherhood and magnanimity that this program wish to grow and strengthen among all employees of SRA. This Program includes policies and procedures in availing the benefits of the program and the collection, disbursement, remittance and safekeeping of the contribution for both the Main Office and field offices.

### II. OBJECTIVE

The SRA Mutual Assistance Program (SRAMAP) is created to provide immediate financial assistance to the bereaved family of the deceased member / beneficiaries of SRAMAP.

### III. OUTPUT/BENEFITS

This Program provides financial assistance to the members and/ or bereaved family or designated beneficiaries as indicated in the **SRAMAP Membership and Declaration of Beneficiaries (Form 1)**, copy hereto attached.

**The Benefits** are as follows :

- |  |               |
|--|---------------|
| 1) <b>Death of Member</b>  | - P 50,000.00 |
| 2) Death of member's legal spouse  | - 25,000.00   |
| 3) Death of member's children  | - 15,000.00   |
| 4) Death of parent   | - 15,000.00   |
| 5) <b>Death of non-paying member</b>   | - 10,000.00   |
| 6) Others: Death of beneficiaries (2)<br>designated only by the ff. members:         | - 10,000.00   |
| a) single with parents   |               |
| b) single and orphaned   |               |
| c) married, orphaned and without child   |               |
| d) widow/er and without child  |               |
| e) widow/er, orphaned and without child  |               |
| 7) Exceptional Cases: Death of beneficiary(1)<br>designated only by the ff. members: | - 10,000.00   |
| a) single and orphaned   |               |
| b) married, orphaned and with only one child   |               |

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