



20 May 2009

Administrative Order No. 07
Series of 2009

SUBJECT: Code of Conduct for the Officials and Employees of the Department of Agriculture

Pursuant to the Presidential Anti-Graft Commission (PAGC) Memorandum dated 28 January 2009 on Agency-Specific Code of Conduct.

Pursuant to DA Special Order 458 series of 2008 on the creation of a seven-member team to implement the PAGC project "Promoting the Formulation and Enforcement of the Code of Conduct of Government Agencies in the Philippines."

NOW THEREFORE, the Department of Agriculture hereby promulgates these:

CODE OF CONDUCT FOR THE OFFICIALS AND EMPLOYEES OF THE DEPARTMENT
OF AGRICULTURE

Rule I

Scope

The provisions of this Code shall have common applications to all officials and employees of the offices of the Department of Agriculture.

Rule II

Definition of Terms

Terms as used in these guidelines shall have the following definition:

- 1) DA refers to the office/units of the Department of Agriculture.
- 2) DA officials and employees are all those employed in the DA central office, RFUs, Bureaus, Attached Agencies, and Attached Corporations.

2.1 RFUs are the DA Regional Field Units, includes:

- a) CAR, Region I-XII, Caraga and ARMM

2.2 Bureaus include:

- a) Agricultural Training Institute (ATI)
- b) Bureau of Agriculture & Fisheries Product Standards (BAFPS)

- c) Bureau of Animal Industry (BAI)
- d) Bureau of Agricultural Research (BAR)
- e) Bureau of Agricultural Statistics (BAS)
- f) Bureau of Plant Industry (BPI)
- g) Bureau of Soils & Water Management (BSWM)

2.3 Attached Agencies:

- a) Agricultural Credit Policy Council(ACPC)
- b) Bureau of Fisheries Aquatic Resources (BFAR)
- c) Bureau of Post Harvest Research & Extension (BPHRE)
- d) Cotton Development Administration (CODA)
- e) Fertilizer Pesticide Authority (FPA)
- f) Fiber Industry Development Authority (FIDA)
- g) Livestock Development Council (LDC)
- h) National Agricultural & Fisheries Council (NAFC)
- i) National Meat Inspection Service (NMIS)
- j) Philippine Carabao Center (PCC)

2.4 Attached Corporations

- a) National Dairy Authority (NDA)
- b) National Food Authority (NFA)
- c) National Irrigation Administration (NIA)
- d) National Tobacco Administration (NTA)
- e) Philippine Coconut Authority (PCA)
- f) Philippine Crop Insurance Corporation (PCIC)
- g) Philippine Rice Research Institute (PhilRice)
- h) Quedan Rural Credit Guarantee Corp. (Quedancor)
- i) Philippine Fisheries Dev't Authority (PFDA)
- j) Sugar Regulatory Authority (SRA)

- 3) Central Office refers to the DA offices/units located at Elliptical Road Diliman, Quezon City.
- 4) Gift is the thing or a right given gratuitously, or an act of liberality in favor of another who accepts it, and shall include a simulated sale or an ostensibly onerous disposition thereof. ~~It shall include an unsolicited gift of nominal or insignificant value not given in anticipation of, or in exchange for, a favor from any DA official or employee.~~
- 5) Family of public officials or employees means their spouses and children.
- 6) Relatives refer to any and all persons related to a DA officials or employee up to the fourth civil degree of consanguinity or affinity, including bilas, inso, balae.
- 7) Conflict of interest arises when a DA official or employee is a member of board, an officer, a substantial stockholder of a private corporation, an owner or one who has substantial interest in a business such that the interest of a such corporation or business, or his rights or duties therein may be opposed to or affected by the faithful performance of official duty. A conflict of interest may also exist when the objectivity of a DA official or employee in performing official duties is impaired or may reasonably appear to be impaired by the personal concerns of a DA official and employee which

