



Republic of the Philippines  
Department of Agriculture  
**SUGAR REGULATORY ADMINISTRATION**  
Sugar Center Bldg., North Ave., Diliman, Quezon City  
Philippines 1101  
TIN 000-784-336



MEMO-REG-STD-2015-May-06

30 June 2015

**CIRCULAR LETTER NO. 36**  
Series of 2014-2015

**SUBJECT: PRINTING OF CROP YEAR 2015-2016  
SUGAR QUEDAN FORMS**

Sugar quedans, of the single sheet stub-quedan-permit format, both for raw and refined for Crop Year (CY) 2015-2016, are being prepared for printing. Mill companies and sugar refineries intending to revise their forms are hereby requested to submit their revised formats together with the duly accomplished Questionnaire hereto attached, to **SUGAR TRANSACTION DIVISION, Regulation Department**, Sugar Regulatory Administration, Sugar Center Building, North Avenue, Diliman, Quezon City, on or before:

**1. JULY 31, 2015**

For mills and refineries that will start their milling/refining operations between the period September and November, 2015 and

**2. AUGUST 03, 2015**

For mills and refineries that will start on December, 2015

After the aforesaid dates, this Office will order the printing of quedan-permit forms on the basis of each mill and refinery formats of CY 2014-2015, if no revisions were received.

  
**MA. REGINA BAUTISTA-MARTIN**  
Administrator



**SRA Survey Form No. 1**

**QUESTIONNAIRE**

1. Do you want to revise your quedan-permit format for CY 2015-2016?  
( ) Yes ( ) No  
If Yes, please comply as per attached Circular Letter.

2. When is the start of your milling operation for CY 2015-2016? Please indicate the month and day or week and year, e.g. September 01, 2015 or September, 4<sup>th</sup> week 2015. \_\_\_\_\_

3. What are the last serial numbers of the quedan-permits you issued during CY 2014-2015 for each of the following class of quedans:

"A" Export Quedan \_\_\_\_\_  
"B" Domestic Quedan \_\_\_\_\_  
Refined Sugar Quedan \_\_\_\_\_

4. In order to come up with an accurate estimate and efficient use of quedan-permit forms for CY 2015-2016, official requisition or repeat order for printing of forms shall be based on the average 5-year of actual use, unless otherwise, justified by each mill/refinery concerned. This will serve as your official requisition or repeat order for quedan-permit forms. **Please check whether in pads or continuous form.**

**4.1 For raw mill company:**

	Quantity
"A" Quedan-Permits	_____ ( ) Pads Form
"B" Quedan-Permits	_____ ( ) Continuous Form

**4.2 For Refinery:**

Refined Quedan-Permits	_____ ( ) Pads Form
	_____ ( ) Continuous Form

Prepared by:

\_\_\_\_\_  
Mill/Refinery Company

\_\_\_\_\_  
Name & Signature of Resident Manager

\_\_\_\_\_  
Date Prepared