



05 July 2013

CIRCULAR LETTER NO.

Series of 2012-2013

TO

Encl: as stated

: ALL MILL/REFINERY COMPANIES AND SUGAR

PRODUCTION AND REGULATION OFFICERS (SPROs)

SUBJECT: CLOSING OF CROP YEAR 2012-2013

For your information and guidance, all reports for Crop Year 2012-2013 shall end 31 August 2013. Ending stock balances of said date shall accordingly be reflected as carry-over stocks or beginning stock balances starting week ending 01 September 2013 of Crop Year 2013-2014. Weekly reports thereafter shall be numbered as per attached schedule of Crop Year 2013-2014.

For strict compliance.

MA. REGINA BAUTISTA-MARTIN
Administrator



SCHEDULE OF REPORTING CROP YEAR 2013 - 2014

Month	Week	Report	Month	Week	Report
	Ending	Number		Ending	Number
2013					
September	1	1	March	2	27
	8	2		9	28
	15	3		16	29
	22	4		23	30
	29	5		30	31
October	6	6	April	6	32
	13	7	4	13	33
	20	8		20	34
	27	9		27	35
November	3	10	May	4	36
	10	11		11	37
	17	12		18	38
	24	13		25	39
December	1	14	June	1	40
	8	15		8	41
	15	16		15	42
	22	17		22	43
	29	18		29	44
2014			July	6	45
January	5	19		13	46
	12	20		20	47
	19	21		27	48
	26	22			
			August	3	49
February	2	23		10	50
	9	24		17	51
	16	25		24	52
	23	26		31	52-A