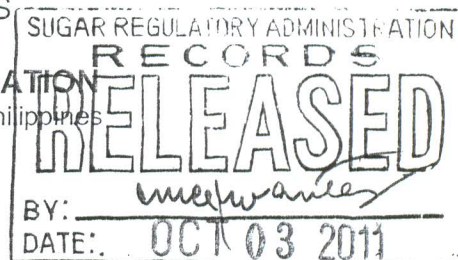




REPUBLIC OF THE PHILIPPINES
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
North Avenue, Diliman, Quezon City, 1101 Philippines
TIN 0000-784-336



29 September 2011

MEMORANDUM CIRCULAR NO. 3
Series of 2011 - 2012

TO : **SUGAR EXPORTERS**

SUBJECT : **REQUIREMENTS FOR THE ISSUANCE OF SANITARY AND
PHYTOSANITARY (SPS) CERTIFICATE**

The Sugar Regulatory Administration (SRA) hereby publishes the following requirements for the issuance of Sanitary and Phytosanitary (SPS) Certificate to all sugar exporters, to wit:

1. Duly accomplished Application Form (Form attached)
2. Actual commodity/shipment for inspection
3. Other documents/clearances from other agencies (if applicable)
 - BFAD, LTO/GMP Compliance
4. SRA shipping Clearance/Permit (from the Regulation Department)
5. Laboratory Analysis (SPS parameter)
6. Fee
 - Certification/Inspection Fee = PhP 2,000.00
 - Laboratory Analysis Fee :
 - a. Raw sugar = PhP 750.00
 - b. Refined sugar = PhP 750.00


MA. REGINA BAUTISTA-MARTIN
Administrator

Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION

RESEARCH DEVELOPMENT AND EXTENSION DEPARTMENT

Application for Inspection, Sanitary and Phytosanitary Certification

Date: _____

The Administrator
Sugar Regulatory Administration
North Ave., Diliman, Quezon City

I / WE _____

(Name, Address and Telephone No. of Exporter)

_____ hereby request for inspection and certification of the following sugar shipment intended for export.

Description of Goods	:	_____
Quantity (Metric Tons)	:	_____
Packing / No. of Bags / Markings	:	_____
	:	_____
Source of Products	:	_____
Name & Address of Consignee	:	_____
	:	_____
Date and Place of Inspection Desired	:	_____
Port of Loading	:	_____
Port of Discharge	:	_____
Name of Vessel	:	_____
Voyage No.	:	_____
Departure Date	:	_____
Additional Declaration (if any)	:	_____

(Signature of Applicants/Authorized Representative)

(Name & Designation of Applicant/Authorized Representative)