



Republic of the Philippines
Department of Agriculture

SUGAR REGULATORY ADMINISTRATION

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INVITATION FOR NEGOTIATED PROCUREMENT FOR TWO-FAILED BIDDINGS SUPPLY AND DELIVERY OF FORTY-SEVEN (47) UNITS LAPTOP COMPUTERS 2024-COB-24-NP

1. The SUGAR REGULATORY ADMINISTRATION, through the Corporate Operating Budget 2024 intends to procure Forty-Seven (47) units Laptop Computers with a total Approved Budget for the Contract (ABC) of Four Million Two Hundred Thirty Thousand Pesos (₱4,230,000.00).
2. The Sugar Regulatory Administration Regional Bids and Awards Committee (RBAC) now invites technically, legally and financially capable suppliers for the said project.
3. The procurement procedure for this requirement is Negotiated Procurement for Two-Failed Biddings pursuant to Section 53.1 of 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The selection of the successful offer shall be based on the best and final offer that will be submitted on the set deadline by the RBAC and which would meet the minimum technical specifications required.

4. The interested bidders may obtain further information from the RBAC Secretariat at the address given below from 27 November – 05 December, 2024, Monday to Friday, at 8:00AM to 5:00PM.
5. The RBAC will hold a Negotiation Meeting on 04 December 2024, 10:00 am at the Conference Room of the Sugar Regulatory Administration, Araneta St., Singang, Bacolod City. This shall be open to prospective bidders.
6. Three (3) copies of the proposals (one original and one copy) must be submitted to the RBAC which must be duly received by the RBAC Secretariat through manual submission at the office address indicated above on or before 5:00 PM of 05 December 2024. Late submission shall not be accepted.
7. Interested bidders shall submit the following documents in sealed envelopes, labeled as "Negotiated Procurement for Two-Failed Biddings", with the title of the procurement project, name of the bidder, address, the contact details of the bidder, addressed to the RBAC.

A. Eligibility and Technical Documents

- a) Valid PhilGEPS Registration Certificate (Platinum Membership), including the Annex/es;
- b) Statement of Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. For this purpose, the definition of similar contracts shall refer to



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supply and delivery of forty-seven (47) laptop computers which shall be completed within the last 5 years prior to the date of submission of the best and final offer.

c) Bid Security in any of the following form as prescribed under the 2016 revised IRR of RA 9184:

i. In case of cash, Manager's Check, Bank Guarantee (2% of the ABC or PhP84,600.00)

ii. In case if Surety Bond, submit also a certification issued by the Insurance Commission or Original Copy Notarized Bid Securing Declaration (5% of the ABC or PhP211,500.00)

iii. Bid Securing Declaration.

d) Conformity with the Schedule of Requirements (Annex "A");

e) Conformity with the Technical Specifications (Annex "B");

f) Notarized Omnibus Sworn Statement (OSS) supported with Notarized Secretary's Certificate in case of a corporation or cooperative; in case of partnership or single proprietorship, the bidder shall submit Special Power of Attorney executed by the partners or single proprietorship; whichever is applicable.

In case of Joint Venture, Special Power of Attorney shall be submitted by all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

g) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

B. Financial Documents

h) Bid Form

i) Price Schedule

8. The Special Conditions of the Contract (Annex "C") shall form part of the contract.

9. Other conditions of the contract shall be governed by the implementation of the rules and regulations of RA 9184 and other related and applicable laws.

10. The Head of the Procuring Entity reserves the right to reject any and all Bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of the 2016 revised Implementing Rules and Regulations.

Issued this 26th day of November 2024.



ATTY. GUILLERMO C. TEJIDA III

Chairperson, Regional Bids and Awards Committee