

2024-12-2395



Republic of the Philippines  
Department of Agriculture

**SUGAR REGULATORY ADMINISTRATION**

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101  
TIN 000-784-336  
Website: <http://www.sra.gov.ph>  
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Tel No. (632) 8929-3633, (632) 3455-2135, (632) 3455-3376

MEMO-BAC-2024-DEC-*004*

**NOTICE TO PROCEED**

03 December 2024

**MR. MARLOU B. LIBAO**  
Authorized Representative  
**XITRIX COMPUTER CORP.**  
23 Detroit St.,  
Cubao, Quezon City

Dear **Mr. Libao**:

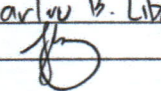
The attached Contract Agreement (**Purchase Order No. 2024-11-793 dated 14 Nov. 2024**) having been approved, notice is hereby given to **XITRIX COMPUTER CORP.** that work may commence on the **SUPPLY AND DELIVERY OF VARIOUS BRAND NEW DESKTOP COMPUTERS, LAPTOPS, AND PRINTERS - LOT B.2 (LAPTOPS [WITH HIGH GRAPHIC] 10 UNITS)**, effective upon receipt of this notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Sugar Regulatory Administration**.

Very truly yours,

  
**HON. PABLO LUIS S. AZCONA**  
Head of the Procuring Entity (HoPe)  
Administrator/CEO

I acknowledge receipt of this Notice on : 12-5-24  
Name of the Representative of the Bidder : Marlou B. Libao  
Authorized Signature : 



Management  
System  
ISO 9001:2015  
[www.tuv.com](http://www.tuv.com)  
ID 9105085567

