



Republic of the Philippines  
**SUGAR REGULATORY ADMINISTRATION**  
Araneta St., Singang, Bacolod City 6100 Philippine

March 22, 2024  
Date

**REQUEST FOR QUOTATION**

Please quote your **LOWEST NET PRICE** to the Government on the items listed below, giving full and detailed description of your offers, stating the shortest time of delivery and submit your quotation in a sealed envelope, addressed to the Sugar Regulatory Administration.

Deadline of Submission: **Not later than** **APR 30 2024**

Note: *Return this form duly accomplished in a sealed envelope.*  
*For canvassing only.*

Very truly yours,  
  
**EVELYN D. PORTALLO**  
Administrative Officer III/RBAC Secretariat

PR No.: 2024-03-0412			DESCRIPTION	Offer
No.	Unit	Qty.		
	unit	1	<u>Research Development and Extension</u> <u>EXTENSION SERVICES DIVISON</u>  <b>PAPER SHREDDER</b> Specifications: Cut Type: Cross Cut, Strip Cut or Particle Type Sheet Capacity: 30-50 or more Maximum Run Time (min): 50-60 minutes Bin Capacity: 40-50L Basket Type: Pull Out Bin	
ABC: Php: 53,329.00				
Performance Period				
Payment Term:				
Charge to 24-18-10000-59				

Please indicate:

In case of purchase of goods: TIN \_\_\_\_\_ Place of Delivery \_\_\_\_\_ Date of Delivery \_\_\_\_\_  
Delivery Term \_\_\_\_\_ Payment Term \_\_\_\_\_

In case of labor: TIN \_\_\_\_\_ Completion Period \_\_\_\_\_ Warranty Period \_\_\_\_\_

**SUGAR REGULATORY ADMINISTRATION**

This is to certify that the price/s quoted above is the lowest we can offer, taxes included and that no monetary consideration, gift or in hand whatever is involved in case part or whole items quoted will be awarded to us. The prices quoted is good until \_\_\_\_\_ and can be delivered within \_\_\_\_\_ working calendar days from receipt of the Purchase Order.

Canvassed by:	Date	(Owner/Authorized Rep.)	Telephone No.	Date
SRA - Visayas / Prop. & Procurement File / 2019				
				Series: _____