Republic of the Philippines
SUGAR REGULATORY ADMINISTRATION
Araneta St., Singcang, Bacolod City 6100 Philippines

September 23, 2024
Date

REQUEST FOR QUOTATION

Please quote your LOWEST NET PRICE to the Government on the items listed below, giving full and detailed description of your offers, stating the shortest time of delivery and submit your quotation in a sealed envelope, addressed to the Sugar Regulatory Administration.

Deadline of Submission: **Not later than** _____1 4 OCT 2024_____

Note: *Return this form duly accomplished in a sealed envelope. For canvassing only.*

Very truly yours,

EVELYN D. PORTALLO
Administrative Officer III/RBAC

JR No. 2024-09-1634	DESCRIPTION	Offer
	Research Development and Extension - Visayas	
Unit Qty.	*OFFICE OF THE MANAGER III*	
	Retiling of Property/Records Office at SRA-LGAREC	
	Scope of Work:	
	1. *Site inspection*	
	2. *Mobilization*	
	3. *Clearing and cleaning of site;*	
	4. *Removal of existing floor covers-linoleum and vinyl*	
	5. *Dismantling of existing office workstation wooden partitions and old wooden baseboards*	
	6. *Floor preparations prior to installation of tiles and mortars. Estimated Floor area: 56 sq.m.*	
	7. *Installation of 40cm by 40cm glazed floor tiles with the use of mortar as tile adhesive - with highly adhesive, greater tensile and bonding strength materials.*	
	8. *Application of grout on the installed tiles*	
	9. *Application of paint to the area of the removed baseboard*	
	10. *Finished floor line shall be the same level as the existing*	
	11. *All works shall be done on standard engineering procedures.*	
	12. *Consult with the end-user regarding the color of tiles and paint.*	
	13. *Clearing and disposal of all waste materials after project completion.*	
	ABC: Php: 90,000.00	Total _____
	Charged to : 24-07560-01	

Please indicate:
In case of purchase of goods:TIN _____ Place of Delivery _____ Date of Delivery _____
Delivery Term _____ Payment Term _____
In case of labor:TIN _____ Completion Period _____ Warranty Period _____

SUGAR REGULATORY ADMINISTRATION

This is to certify that the price/s quoted above is the lowest we can offer,taxes included and that no monetary consideration,gift or in hand whatever is involved in case part or whole items quoted will be awarded to us. The prices quoted is good until _____ and can be delivered within _____ working calendar days from receipt of the Purchase Order.

Canvassed by:	Date	(Owner/Authorized Rep.)	Telephone No.	Date