



February 17, 2025

Date

REQUEST FOR QUOTATION

Please quote your **LOWEST NET PRICE** to the Government on the items listed below, giving full and detailed description of your offers, stating the shortest time of delivery and submit your quotation in a sealed envelope, addressed to the Sugar Regulatory Administration.

Deadline of Submission: **Not later than** 28 FEB 2025

Note: Return this form duly accomplished in a sealed envelope.

For canvassing only.

Very truly yours,

Evelyn D. Portallo
EVELYN D. PORTALLO

RBAC Secretariat Head- Alternate

PR No. 2025-02-0030		DESCRIPTION		Offer
For: Licensing and Monitoring Division				
End-user				
1	100	pcs	Sign Pen, black, gel, 0.70	
2	50	pcs	Sign Pen, red, gel, 0.70	
3	50	pcs	Sign Pen, blue, gel, 0.70	
4	40	ream	Bond paper, 80gsm, (Legal size)	
5	40	ream	Bond paper, 80gsm, (Letter size)	
6	60	ream	Bond paper, 80gsm, (A4 size)	
7	20	pcs	CORRECTION TAPE, film base type UL 6 meters (min), 1 piece in individual plastic	
8	100	pcs	Brown Envelope, Long	
9	100	pcs	Brown Envelope, Short	
10	2	box	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	
11	2	pcs	ERASER, felt, for blackboard/whiteboard	
12	2	box	FASTENER, for paper, coated metal, 70mm between prongs, 50 sets per box	
13	10	pack	FOLDER, Tagboard, A4, 100 pieces per pack	
14	10	pcs	MARKER, fluorescent, 3 colors per set	
15	5	pcs	MARKER, whiteboard, felt tip, bullet type, black	
16	5	pcs	MARKER, whiteboard, felt tip, bullet type, blue	
PAGE 1 OF 3				
ABC: Php		80,600.00		
Performance Period:				
Payment Term:				
Charge to: 25-08570-01				

Please indicate:

In case of purchase of goods: TIN _____ Place of Delivery _____ Date of Delivery _____

Delivery Term _____ Payment Term _____

In case of Labor: TIN _____ Completion Period _____ Warranty Period _____

SUGAR REGULATORY ADMINISTRATION

This is to certify that the price/s quoted above is the lowest we can offer, taxes included and that no monetary consideration, gift or in hand whatever is involved in case part or whole items quoted will be awarded to us. The prices quoted is good until _____ and can be delivered within _____ working calendar days from receipt of the Purchase Order.

Canvassed by:

Date

(Owner/Authorized Rep.)

Telephone No.

Date

Series: _____



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RBAC Secretariat Head- Alternate

PR No. 2025-02-0030		DESCRIPTION		Offer
For: <u>Unit</u> End-user				
17	5 pcs	MARKER, whiteboard, felt tip, bullet type, red		
18	3 pcs	MARKER, permanent, bullet type, black		
19	3 pcs	MARKER, permanent, bullet type, blue		
20	3 pcs	MARKER, permanent, bullet type, red		
21	10 pcs	NOTE PAD, stick-on, (2"x3"), 100 sheets per pad 50mm x 76mm		
22	10 pcs	NOTE PAD, stick-on, (3"x3"), 100 sheets per pad 76mm x 76mm		
23	10 box	PAPER CLIP, vinyl/plastic coat, 32mm, 100 pieces per box		
24	10 box	PAPER CLIP, vinyl/plastic coat, 48mm, 100 pieces per box		
25	5 pcs	RECORD BOOK, 500 pages, size: 214mm x 278mm min		
26	5 pcs	RECORD BOOK, 300 pages, size: 214mm x 278mm min		
27	5 box	RUBBER BAND, 70mm min lay flat length (#18)		
28	10 bot	STAMP PAD INK, green, 50mL		
29	10 bot	STAMP PAD INK, red, 50mL		
30	10 bot	STAMP PAD INK, violet, 50mL		
31	10 pcs	STAMP PAD, blank, no color, felt pad, min 60mm x 100mm		
32	10 box	STAPLE WIRE, for Heavy duty staplers, 23/13		
33	30 box	STAPLE WIRE, Standard 26/6		
PAGE 2 OF 3				
ABC: Php		80,600.00		
Performance Period:				
Payment Term:				
Charge to: <u>25-08570-01</u>				

Please indicate:

In case of purchase of goods: TIN _____ Place of Delivery _____ Date of Delivery _____

Delivery Term _____ Payment Term _____

In case of Labor: TIN _____ Completion Period _____ Warranty Period _____

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RBAC Secretariat Head- Alternate

PR No. 2025-02-0030		DESCRIPTION		Offer
For: Umb				
		End-user		
34	10	pcs	TAPE, double sided, 24mm, 10 meters length	
35	25	pcs	TAPE, masking, 24mm, 50 meters length	
36	25	pcs	TAPE, masking, 48mm, 50 meters length	
37	25	pcs	TAPE, transparent, 24mm, 50 meters	
38	30	pcs	TAPE, transparent, 48mm, 50 meters	
39	30	pcs	TAPE,packaging, 48mm	
40	80	pack	TOILET TISSUE, 3ply sheets 150 pulls 12 rolls per pack	
</				

Please indicate:

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In case of Labor: TIN _____ Completion Period _____ Warranty Period _____

SUGAR REGULATORY ADMINISTRATION

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