



Republic of the Philippines
Department of Agriculture

SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101
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MEMO-VIS-BAC-2024-Oct-013

October 1, 2024

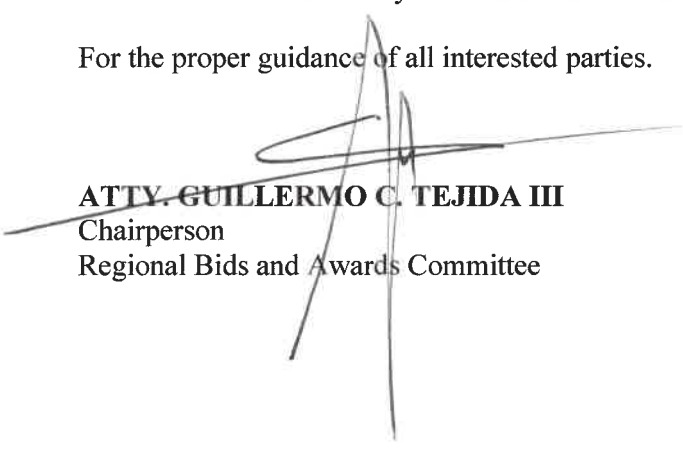
NOTICE OF ERRATUM

As per end user request, notice is hereby given that the PhilGEPS ITB and Award Notice Abstract postings under Reference No. 10710201 and 10709431 for the procurement of **meals and snacks/catering services for the conduct of Quarterly Planning and Assessment of Projects and Programs Implementation in Visayas Mill Districts**, should reflect the revised dates as detailed in the attached Justification Letter. The revised dates are as follows:

- For La Carlota, Ma-ao, Biscom, Sonedco/Daongcogon, Bais and Tolong Mill Districts should be **May 15 to 17, 2024** instead of May 8 to 10, 2024
- For Iloilo, Capiz, Bogo Medellin and Ormoc Hisumco Mill Districts should be **May 29 to 31, 2024** instead of April 24 to 26, 2024

This notice serves to rectify the official date of the conduct of the activities as abovementioned.

For the proper guidance of all interested parties.


ATTY. GUILLERMO C. TEJIDA III
Chairperson
Regional Bids and Awards Committee



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May 6, 2024

ATTY. IGNACIO S. SANTILLANA
Deputy Administrator II, RD & E
Block Focal Person - National


Dear Atty. Santillana:

This is to request approval for the re-scheduling of the Quarterly Planning and Assessment of Programs and Projects Implementation of Extension Services Division Visayas for North Negros Mill Districts (FFHC/Bac-Mur, HPCO, Victorias, Lopez/Sagay Danao and San Carlos) to May 29-31, 2024. It was first scheduled on June 13-15, 2024 however, it was found out that June 15, 2024 falls on a Saturday and due to fully loaded activities for the month of June such as the OPSI Training and CSC Supervisory Course Track II it is proposed to moved to an earlier date.

Hoping for your favorable approval of this request.

Thank you and Best Regards.

Very truly yours,


MA. LOURDES C. ALMODIENTE, DR. Dev.
Chief Agriculturist, ESD - Visayas
Block Farm Focal Person - Visayas



Noted:


HELEN B. LOBATON
Manager III, RDE Visayas



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4/29/24

April 28, 2024

Approved.

ATTY. IGNACIO S. SANTILLANA
Deputy Administrator II, RD & E
Block Focal Person - National

Dear Atty. Santillana:

This is in line with the previously approved letter request hereto attached for the conduct of Quarterly Planning and Assessment of Programs and Projects Implementation of Extension Services Division Visayas. Due to the conflicting schedules (trainings/meetings/workshops, etc.) and the incoming OPSI Training I would like to request approval for the rescheduling of the said activities (see table below).

Mill Districts/Area	Approved Dates	New Schedule
Bogo Medellin, Ormoc-Hisumco, Iloilo and Capiz	April 24-26, 2024	May 29-31, 2024
Central/South Negros (Ma-ao, La Carlota, Biscom, Sonedco, Bais Ursumco and Tolong)	May 8-10, 2024	May 15-17, 2024
North Negros (Bac-Mur/FFHC, HPCo, Victorias, Lopez, Sagay and San Carlos)	May 22-24, 2024	June 13-15, 2024


Also, this is to request approval for the conduct of Team Building Activity during the Quarterly Planning and Assessment. The team building activity's main objective is to create a strong team that cohesively works towards a common goal. This activity will also develop the strong bond/relationship, unity and team camaraderie among our personnels.

Relative to this, I would like to request approval for a cash advance amounting to **Php499,747.50** to defray expenses on meals, snacks and contingencies during the conduct of the above-mentioned activities.


Hoping for your favorable approval of this request.

Thank you and Best Regards.

Very truly yours,


MA. LOURDES C. ALMODIENTE, DR. Dev.
Chief Agriculturist, ESD - Visayas
Block Farm Focal Person - Visayas

Noted:


HELEN B. LOBATON
Manager III, RDE Visayas



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