



Republic of the Philippines  
**SUGAR REGULATORY ADMINISTRATION**  
Araneta St., Singcang, Bacolod City 6100 Philippines

October 8, 2024

Date

## REQUEST FOR QUOTATION

Please quote your **LOWEST NET PRICE** to the Government on the items listed below, giving full and detailed description of your offers, stating the shortest time of delivery and submit your quotation in a sealed envelope, addressed to the Sugar Regulatory Administration.

Deadline of Submission: **Not later than**

**24 OCT 2024**

Very truly yours,

Note: *Return this form duly accomplished in a sealed envelope.*

*For canvassing only.*

**EVELYN D. PORTALLO**

Administrative Officer III/RBAC Secretariat

PR No.: <b>2024-03-0486</b>			DESCRIPTION	Offer
No.	Unit	Qty.		
			<u><i>Research Development and Extension</i></u> <u><i>PTCM-ARD</i></u>	
	pcs	5	Office supplies (computer supplies)	
	pcs	2	Flash Drive, 64GB	
	unit	6	External Hard Drive, 1TB	
	pcs	2	Mouse, Wireless, USB, Chargeable	
	pcs	2	Automatic Voltage Regulator (AVR) (500 VA)	
	pcs	2	Uninterrupted Power Supply (UPS) 400-1000VA	
	bottle	20	Computer Ink-003 (Black)	
	bottle	20	Computer Ink-003 (Cyan)	
	bottle	20	Computer Ink-003 (Magenta)	
	bottle	20	Computer Ink-003 (Yellow)	
	cart	5	Ink Cart, C13T664100 (T6641), Black	
	cart	5	Ink Cart, C13T664200 (T6642), Cyan	
	cart	5	Ink Cart, C13T664300 (T6643), Magenta	
	cart	5	Ink Cart, C13T664400 (T6644), Yellow	
<b>ABC: Php: 64,100.00</b>				
<b>Performance Period</b>				
<b>Payment Term:</b>				
<b>Charge to 24-07581-08</b>				

Please indicate:

In case of purchase of goods: TIN \_\_\_\_\_ Place of Delivery \_\_\_\_\_ Date of Delivery \_\_\_\_\_

Delivery Term \_\_\_\_\_ Payment Term \_\_\_\_\_

In case of labor: TIN \_\_\_\_\_ Completion Period \_\_\_\_\_ Warranty Period \_\_\_\_\_

### SUGAR REGULATORY ADMINISTRATION

This is to certify that the price/s quoted above is the lowest we can offer, taxes included and that no monetary consideration, gift or in hand whatever is involved in case part or whole items quoted will be awarded to us.

The prices quoted is good until \_\_\_\_\_ and can be delivered within \_\_\_\_\_ working calendar days from receipt of the Purchase Order.

Canvassed by:

Date

(Owner/Authorized Rep.)

Telephone No.

Date