



February 19, 2025
Date

REQUEST FOR QUOTATION

Please quote your **LOWEST NET PRICE** to the Government on the items listed below, giving full and detailed description of your offers, stating the shortest time of delivery and submit your quotation in a sealed envelope, addressed to the Sugar Regulatory Administration.

Deadline of Submission: **Not later than** _____

Note: *Return this form duly accomplished in a sealed envelope.*

For canvassing only.

Very truly yours,

EVELYN D. PORTALLO
Administrative Officer III/RBAC Secretariat

JR No.	DESCRIPTION	Offer
2025-02-0170	<p><u>Research Development and Extension</u> <u>EXTENSION SERVICES DIVISION</u></p> <p><i>To supply catering services(meals and snacks)for participants and resource speakers of 4 batches of OPSI Sugarcane Farm Management Seminar for the period of May to August 2025or until funds are fully utilized.</i></p> <p><i>The billings (Statement of Accounts as received) will be processed and paid upon completion of required documents supporting the food consumption until the total amount will be utilized.</i></p>	
Unit Qty.		
lot 1	<p>Catering Services- SRA LGAREC</p> <p>Day 1</p> <p>Breakfast - Php 250.00</p> <p>AM Snacks - Php 100.00</p> <p>Lunch - Php 300.00</p> <p>PM Snacks - Php 100.00</p> <p>Dinner - Php 300.00</p> <p>Day 2</p> <p>Breakfast - Php 250.00</p> <p>AM Snacks - Php 100.00</p> <p>Lunch - Php 300.00</p> <p>PM Snacks - Php 100.00</p> <p>Dinner- Php 300.00</p> <p>Day 3</p> <p>Breakfast- Php 250.00</p> <p>AM Snacks- Php 100.00</p> <p>Lunch- Php 300.00</p> <p>PM Snacks- Php 100.00</p> <p>240/ pax</p> <p>ABC: Php: 684,000.00</p> <p>Charged to : 25-07590-03</p>	<p>Total _____</p>

Please indicate:

In case of purchase of goods: TIN _____ Place of Delivery _____ Date of Delivery _____
Delivery Term _____ Payment Term _____
In case of labor: TIN _____ Completion Period _____ Warranty Period _____

SUGAR REGULATORY ADMINISTRATION

This is to certify that the price/s quoted above is the lowest we can offer,taxes included and that no monetary consideration,gift or in hand whatever is involved in case part or whole items quoted will be awarded to us.

The prices quoted is good until _____ and can be delivered within _____ working calendar days from receipt of the Purchase Order.

Canvassed by: _____ Date _____ (Owner/Authorized Rep.) _____ Telephone No. _____ Date _____
Series: _____