



Republic of the Philippines
SUGAR REGULATORY ADMINISTRATION
Araneta St., Singcang, Bacolod City, 6100, Philippines

September 12, 2024

Date

REQUEST FOR QUOTATION

Please quote your **LOWEST NET PRICE** to the Government on the items listed below, giving full and detailed description of your offers, stating the shortest time of delivery and submit your quotation in a sealed envelope, addressed to the Sugar Regulatory Administration.

Deadline of Submission: **Not later than**

16 SEP 2024

Very truly yours,

Note: *Return this form duly accomplished in a sealed envelope.*

For canvassing only.

EVELYN D. PORTALLO

Administrative Officer III/RBAC Secretariat

JR No.:	2024-09-1630			DESCRIPTION	Offer
	No.	Unit	Qty.	ADMINISTRATIVE AND FINANCE DEPT. Human Resource & Records Section	
		LOT	1	To supply meals and snacks for the following SRA Visayas Activities in line with the 124th CSC Anniversary Celebration for the month of September 2024, during the week 4 activity, Linggo ng Paglilinang ng Yamang Tao. *Details as follows: September 26 - 27, 2024 (2 days) * 150 pax per day > Snacks - Php. 150.00 > Lunch - Php. 350.00	
					TOTAL:
ABC:	PHP	150,000.00			
Performance Period:					
Payment Term:					
Charge to:	24-06561-02				

Please indicate:

In case of purchase of goods:TIN _____ Place of Delivery _____ Date of Delivery _____

Delivery Term _____ Payment Term _____

In case of labor:TIN _____ Completion Period _____ Warranty Period _____

SUGAR REGULATORY ADMINISTRATION

This is to certify that the price/s quoted above is the lowest we can offer,taxes included and that no monetary consideration,gift or in hand whatever is involved in case part or whole items quoted will be awarded to us.

The prices quoted is good until _____ and can be delivered within _____ working calendar days from receipt of the Purchase Order.

Canvassed by:

Date

(Owner/Authorized Rep.)

Telephone No.

Date