

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
AIRCONDITIONERS (COB) - Rebid

Date: September 28, 2020; 9:30 a.m.

Location: Conference Room, SRA, Bacolod

In attendance:

From the Regional Bids and Awards Committee

Atty. Ignacio Santillana, Chairperson

Janet Dilag, Regular Member – via Google Meets

Michael Glenn Monte, Regular Member

Jose Wilson Lamig, Regular Member

Rimmon Armones, Regular Member – via Google Meets

Lucille Mae Sy, Alternate Regular Member

From the RBAC Secretariat

Maria Lucia Sanchez

Ceres June Pedrosa via Zoom

Prospective Bidders via Google Meets

ACMI Phils. – Rosemarie de la Cruz

NIG Marketing – Nilda Alegarbes

- I. **Call to order:** at 10:00 a.m. by Atty. Ignacio S. Santillana, RBAC Chairperson and stating the Prebid Conference for the supply and delivery of Airconditioners in reference to Invitation to Bid No. 2020-19.
- A. Introduction of RBAC officers and members
 - B. Acknowledgment of the presence of prospective bidders
 - C. Presentation and reading of the Invitation to Bid
 - D. Presentation and enumeration of the Checklist of Eligibility/Technical and Financial Documentary Requirements with emphasis on the Notarial Practice Law requirement for notarization of documents.

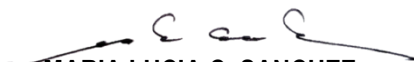
II. Queries/Clarifications

Clarifications made by the RBAC on the queries presented by the prospective bidder:

- 1. Statement of Ongoing – attach proofs of transactions
- 2. Submission of SPA – if without a representative physically present during the bid opening, it is not required.
- 3. Delivery period – 30 calendar days from the issuance of the Notice to Proceed
- 4. Ocular inspection – submit a notice for the conduct of inspection
- 5. Window type, inverter or not – verify from the end-user if inverter or not, if inverter, an SBB will be issued.

Conference adjournment at 10:23 a.m.

Prepared by:


MARIA LUCIA C. SANCHEZ
RBAC Secretariat Head

Noted:


ATTY. IGNACIO S. SANTILLANA
RBAC Chairperson