



Republic of the Philippines  
Department of Agriculture  
**SUGAR REGULATORY ADMINISTRATION**  
Araneta Street, Singang, Bacolod City  
Philippines 6100  
TIN 0000-784-336

**REGIONAL BIDS AND AWARDS COMMITTEE**  
**Minutes of the Prebid Conference**  
VEHICLES - Rebid (Corporate)

Date: June 11, 2020; 9:30 a.m.

Location: SRA Conference Room, Sugar Regulatory Administration, Bacolod City

**In attendance:**

*From the Regional Bids and Awards Committee*

Atty. Ignacio S. Santillana, Chairman

Ma. Lourdes Dormido, Regular Member

Michael Glenn Monte, Alternate Regular Member

Roberto Velasco, TWG Member

*From the RBAC Secretariat*

Maria Lucia Sanchez

Ceres June Pedrosa

*From the End-users/Provisional Members*

Helen Lobaton

Ma. Lourdes Almodiente

*Prospective Bidders*

Cebu Sendai – Quinn Paoli Paez

Hamamoto – Meiji de la Rama

Foton Bacolod – Bless Malazarte

BMD Motors- ISUZU Bulacan – William C. Chua Wee via Zoom

Toyota Otis Inc. – Enervon Bargo; Christopher Delica via Zoom

Nissan Commonwealth – Shoti Laoagan via Zoom

- I. **Call to order:** at 10:07 a.m. by Atty. Ignacio Santillana, RBAC Chairperson and stating the Prebid Conference for the supply and delivery of Motor Vehicles under Invitation to Bid No. 2020-09.
  - A. Introduction of RBAC officers and members in quorum
  - B. Acknowledgment of the presence of prospective bidders' representatives

**II. Inquiries and Clarifications**

- A. All present were provided with the Checklist of the Eligibility and Technical Documentary Requirements and the Technical Specifications.
- B. RBAC Chairperson Atty. Santillana enumerated the list of Eligibility and Technical Documentary requirements and gave emphasis on the following:
  - Strict compliance with the notarial law requirement for the notarization of documents on the use of government issued I.D.s and the non-acceptance of the Community Tax Certificate or "cedula"

C. Clarifications and Recommendations on Prospective Bidders' Queries

- Acceptance of the request of Nissan to submit Audited Financial Statements for the year ending December 2018 in view of the BIR/SEC extension of filing
- Acceptance of the request of Isuzu for the option to offer metallic silver color for Pick-ups
- Recommendation to request for a delivery extension if the required 30-cd delivery period cannot be complied with as requested by Isuzu
- Recommendation of the option to pay for the Bidding Documents in SRA-Q.C. as requested by Isuzu
- Non-acceptance of the request of Nissan to set the Passenger Van's Displacement at 2.5cc minimum

D. Other matters

- The RBAC resolved not to grant All Certified Equipment Trading Corporation's Motion for reconsideration on its bid for the Supply and delivery of 25 units 90 Hp Tractors.
- The Resolution on the endorsement of the Supplemental APP recommending the approval of the Administrator was ratified by the Committee.

Conference adjourned at 11:00 a.m.

Prepared by:



**MARIA LUCIA C. SANCHEZ**  
RBAC Secretariat

Noted:



**ATTY. IGNACIO S. SANTILLANA**  
RBAC Chairperson