



Republic of the Philippines
 Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
 Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101
 TIN 000-784-336

SUGAR REGULATORY ADMINISTRATION
RECORDS SECTION
RELEASED
 BY: _____
 DATE: JUN 09 2020

MEMO-REG-OTM-2020-Jun -002

June 5, 2020

MEMORANDUM CIRCULAR No. 2-A
 Series of 2020

OFFICE OF THE MANAGER III
 PLANNING, POLICY & SPECIAL PROJECTS DEPARTMENT (PPSPD)
 Received by : [Signature]
 Date : 6/16/20
 Time : _____
 Tracking No. : 2020-06-063-110

To : **ALL CONCERNED STAKEHOLDERS
 SUGAR, MOLASSES, HFCS, MUSCOVADO TRADERS/
 FOOD PROCESSORS/MANUFACTURERS/EXPORTERS/
 SUGAR MILLS/REFINERIES/PREMIX COMMODITY
 IMPORTERS/BIOETHANOL MANUFACTURERS/PRODUCERS**

From : **ENGR. HERMENEGILDO R. SERAFICA**
 Administrator

SUBJECT : **ADDENDUM ON SUBMISSION OF APPLICATION FOR
 CLEARANCES, PREMIX CERTIFICATES, LICENSE TO OPERATE
 AS TRADER, SUGAR MILL, SUGAR REFINERY, PAYMENT OF
 FEES, LABORATORY ANALYSIS AND OTHER RELATED
 MATTERS**

With reference to Memorandum Circular (MC) No. 2 dated March 16, 2020, please take note of the following additional email address and contact numbers of our SRA Bacolod Office where you may also address the above mentioned subject matter including request for Order of Payment (OP). Other contact details are mentioned in the said MC.

Email Address: lmdvisayas@gmail.com
 Contact Numbers: (034) 434-1470, 435-3755, 435-3139

This is to ensure that all your concerns are accommodated accordingly following social distancing in order to minimize the possible risk of COVID 19.

For your information and guidance.



Management System
 ISO 9001:2015
 www.sra.gov.ph
 ID 310200547



Website: <http://www.sra.gov.ph> Email Address: srahead@sra.gov.ph
 Tel. No.: (632)929-3633, (632)455-2135, (632)455-3376



"A food-secure Philippines with prosperous farmers and fisherfolk"