



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336

INVITATION TO BID FOR THE SUPPLY OF JANITORIAL SERVICES FOR THREE YEARS ITB No. 2020-01

1. The SUGAR REGULATORY ADMINISTRATION, through the SRA Corporate Operating Budget 2209 intends to apply the sum of One Million Four Hundred Eighty Thousand Three Hundred Twenty Pesos (₱1,480,320.00) being the Approved Budget for the Contract (ABC) for the first year only to payments under the contract for the supply of Janitorial Services for Three Years/SRAVIS-COB2020-01. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The SUGAR REGULATORY ADMINISTRATION now invites bids for the supply of Janitorial Services for Three Years. Delivery of the Goods is required effective April 1, 2020. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the SUGAR REGULATORY ADMINISTRATION and inspect the Bidding Documents at the address given below during 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders starting February 11, 2020 until March 2, 2020 from the address below and upon payment of the applicable non-refundable fee of Php1,500.00 for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.

The Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The SUGAR REGULATORY ADMINISTRATION will hold a Pre-Bid Conference on February 18, 2020, 9:30 a.m. at the SRA Conference Room, Sugar Regulatory Administration, Araneta St., Singcang, Bacolod City, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before 9:00 a.m. March 2, 2020. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.



Website: <http://www.sra.gov.ph>, Email Address: srahead@sra.gov.ph
Tel. No.: (6334) 434-5124, (6334) 435-3757, (6334) 433-6887



“A food-secure Philippines with prosperous farmers and fisherfolk”

Bid opening shall be on March 2, 2020; 9:30 a.m. at the SRA Conference room, Sugar Regulatory Administration, Araneta St., Singcang, Bacolod City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The SUGAR REGULATORY ADMINISTRATION reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

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Araneta St., Singcang, Bacolod City 6100
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ATTY. IGNACIO S. SANTILLANA
RBAC Chairperson