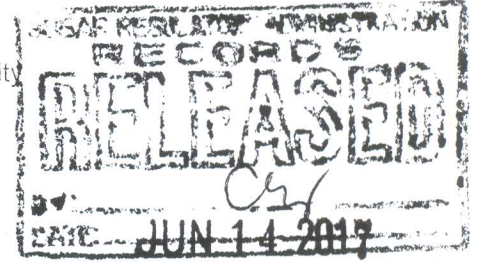




Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336



MEMO-REG-LMD-2017-JUNE-03

June 05, 2017

CIRCULAR LETTER NO. 40
Series of 2016-2017

**SUBJECT: APPLICATION FOR MILLING/REFINING LICENSE
FOR CROP YEAR 2017-2018**

With reference to the above-mentioned subject, all Sugar Mill/Refinery Companies are hereby directed to submit the following requirements to Regulation Department, Sugar Regulatory Administration (SRA), Diliman, Quezon City, to wit:

- a) Application (in triplicate) for the issuance of a stated license to manufacture or refine centrifugal sugar subject to the conditions under SRA Sugar Order No. 8, dated 23 July 1992, and SRA Sugar Order No. 4, dated 17 September 1992, respectively;
- b) Duly accomplished Milling or Refining License Questionnaire;
- c) Crop Estimate for Crop Year 2017-2018/ applicable only Sugar Mill Companies; and
- d) Duly Notarized Undertaking (see attached prescribed form).

The aforementioned requirements (copies of which are attached hereto for your reference), shall be submitted Thirty (30) Days prior to the start of Crop Year 2017-2018.

Additionally, consistent with SRA's desire to rationalize the mill schedules of the industry, please take note of the scheduled start of your milling operation, SRA hopes that said schedule considers cane maturity and good mill efficiency.

This Circular Letter shall take effect immediately.


ANNA ROSARIO V. PANER
Administrator

Encl.: as stated

APPLICATION FOR MILLING LICENSE

Date: _____

SUGAR REGULATORY ADMINISTRATION

Sugar Center Building
North Avenue, Diliman
Quezon City 1101 Philippines

Gentlemen:

Pursuant to SRA Sugar Order No. 8, dated 23 July 1992, series of 1991-1992, I HEREBY APPLY for the issuance of license to manufacture centrifugal sugar for the Crop Year _____. For this purpose, I hereby set forth the following information:

1. Mill Company Name: _____
2. President: _____
3. Millsite Address: _____
Telephone Number: _____ Fax Number: _____
4. Metro Manila Office Address: _____
Telephone Number: _____ Fax Number: _____
5. We are owners/not owners (circle one) of the mill we operate. (If not owners, submit documents pertinent to right or authority from owner to operate sugar mill).
 - a. MOA/Contract of Lease
 - b. Surety/Cash Bond
6. Enclosed herewith are latest copies of each of the mill company's business papers:

	<u>Number and Date</u>
a. Mayor's Permit (Millsite) _____	
b. DTI Registration _____	
c. SEC Registration _____ (Enclosed latest copy of Articles of Incorporation)	
d. CDA Registration for Cooperative _____	
e. Tax Payer Identification Number (TIN) _____	
f. Email Address _____	

I HEREBY CERTIFY that the above-information are correct, and I AGREE that the same be examined and verified by SRA whenever necessary, and to submit reports regularly, as maybe required by the SRA.

Further, I understand that SRA may cause the suspension, cancellation or revocation of the MILLING LICENSE or the imposition of a fine, or both, for non-observance or violation of the conditions imposed by SRA Sugar Order No. 8 dated 23 July 1992, Series of 1991-1992 and pertinent SRA rules and regulations.

President

(Signature over Printed Name)

SUBSCRIBED AND SWORN to before me this _____ day of _____
affiant exhibited to me his/her Community Tax Certificate No. _____ issued on
_____ at _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.

