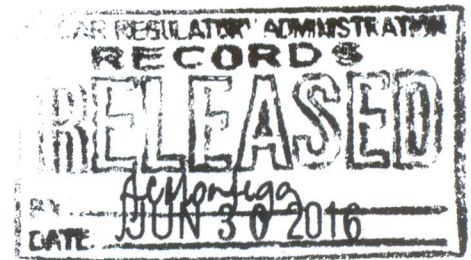




Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336



MEMO-REG-STD-2016-Jun-003

29 June 2016

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CIRCULAR LETTER NO. _____

Series of 2015-2016

**SUBJECT: PRINTING OF CROP YEAR 2016-2017
SUGAR QUEDAN FORMS**

Sugar quedans, of the single sheet stub-quedan-permit format, both for raw and refined for Crop Year (CY) 2016-2017, are being prepared for printing. Mill companies and sugar refineries intending to revise their forms are hereby requested to submit their revised formats together with the duly accomplished Questionnaire hereto attached, to **SUGAR TRANSACTION DIVISION, Regulation Department**, Sugar Regulatory Administration, Sugar Center Building, North Avenue, Diliman, Quezon City, on or before:

1. JULY 29, 2016

For mills and refineries that will start their milling/refining operations between the period September and November, 2016 and

2. AUGUST 05, 2016

For mills and refineries that will start on December, 2016

After the aforesaid dates, this Office will order the printing of quedan-permit forms on the basis of each mill and refinery formats of CY 2015-2016, if no revisions were received.


MA. REGINA BAUTISTA-MARTIN
Administrator



SRA Survey Form No. 1

QUESTIONNAIRE

1. Do you want to revise your quedan-permit format for CY 2016-2017?
() Yes () No
If Yes, please comply as per attached Circular Letter.

2. When is the start of your milling operation for CY 2016-2017? Please indicate the month and day or week and year, e.g. September 01, 2016 or September, 4th week 2016. _____

3. What are the last serial numbers of the quedan-permits you issued during CY 2015-2016 for each of the following class of quedans:

"A" Export Quedan _____
"B" Domestic Quedan _____
Refined Sugar Quedan _____

4. In order to come up with an accurate estimate and efficient use of quedan-permit forms for CY 2016-2017, official requisition or repeat order for printing of forms shall be based on the average 5-year of actual use, unless otherwise, justified by each mill/refinery concerned. This will serve as your official requisition or repeat order for quedan-permit forms. **Please check whether in pads or continuous form.**

4.1 For raw mill company:

| | Quantity |
|--------------------------|---------------------|
| "A" Quedan-Permits _____ | () Pads Form |
| "B" Quedan-Permits _____ | () Continuous Form |

4.2 For Refinery:

| | |
|------------------------------|---------------------|
| _____ | () Pads Form |
| Refined Quedan-Permits _____ | () Continuous Form |

Prepared by:

Mill/Refinery Company

Name & Signature of Resident Manager

Date Prepared