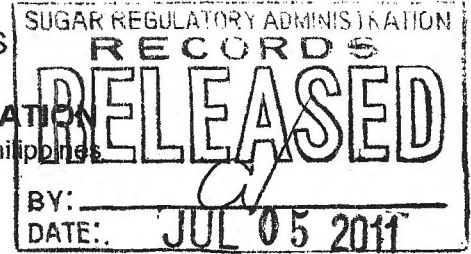




REPUBLIC OF THE PHILIPPINES
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
North Avenue, Diliman, Quezon City, 1101 Philippines
TIN 0000-784-336



4 July 2011

CIRCULAR LETTER NO. 32
Series of 2010-2011

SUBJECT: PRINTING OF CROP YEAR 2011-2012 SUGAR QUEDAN FORMS

Sugar quedans, of the single sheet stub-quedan-permit format, both for raw and refined for Crop Year (CY) 2011-2012, are being prepared for printing. Mill companies and sugar refineries intending to revise their forms are hereby requested to submit their revised formats together with the duly accomplished Questionnaire hereto attached, to **SUGAR TRANSACTION DIVISION, Regulation Department**, Sugar Regulatory Administration, Sugar Center Building, North Avenue, Diliman, Quezon City, on or before:

1. JULY 18, 2011

For mills and refineries that will start their milling/refining operations between the period September and November, 2011 and

2. AUGUST 01, 2011

For mills and refineries that will start on December, 2011

After the aforesaid dates, this Office will order the printing of quedan-permit forms on the basis of each mill and refinery formats of CY 2011-2012, if no revisions were received.


MA. REGINA BAUTISTA-MARTIN
Administrator

QUESTIONNAIRE

1. Do you want to revise your quedan-permit format for CY 2011-2012?
() Yes () No

If Yes, please comply as per attached Circular Letter.

2. When is the start of your milling operation for CY 2011-2012? Please indicate the month and day or week and year, e.g. September 01, 2011 or September, 4th week 2011. _____

3. What are the last serial numbers of the quedan-permits you issued during CY 2010-2011 for each of the following class of quedans:

"A" Export Quedan _____

"B" Domestic Quedan _____

Refined Sugar Quedan _____

4. In order to come up with an accurate estimate and efficient use of quedan-permit forms for CY 2011-2012, official requisition/repeat order for printing of forms shall be based on the average 5-year of actual use, unless otherwise, justified by each mill/refinery concerned. This will serve as your official requisition/repeat order for quedan-permit forms. **Please check whether in pads or continuous form.**

A. For raw mill company:

	Quantity	
"A" Quedan-Permits	_____	() Pads Form
"B" Quedan-Permits	_____	() Continuous Form

B. For Refinery: _____ () Pads Form
Refined Quedan-Permits _____ () Continuous Form

Prepared by:

Mill/Refinery Company

Resident Manager

Signature of Resident Manager

Date Prepared